



LAKE MOHAVE RANCHOS

FIRE DISTRICT

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MINUTES OF REGULAR MEETING OF THE LAKE MOHAVE RANCHOS FIRE DISTRICT GOVERNING BOARD

*The Governing Board of the Lake Mohave Ranchos Fire District met in regular session on **02/26/2018** at **11:00 a.m.** The meeting was held at **The Meadview Civic Center, 247 E. Meadview Blvd, Meadview, AZ.** The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.*

MINUTES

1. CALL TO ORDER.

- Director Cass called the meeting to order at approximately 11:20 a.m.

2. ROLL CALL OF BOARD MEMBERS.

- Director Cass; Board Chair, Mike Karash; Board Clerk, Charlotte Kiffer and Eric Terrill were present. Director Rick Sherwood was absent.

3. PLEDGE OF ALLEGIANCE.

- Recited.

4. APPROVAL OF MINUTES – CONSENT AGENDA *(The following items listed below are being placed as a Consent Agenda.)*

- Executive Session 12/18/2017
 - Tabled for pending corrections.
- Regular Session 01/29/2018
 - Discussion only: Director Kiffer stated that several changes weren't made, despite sending a request in ahead of time. Director Kiffer stated she would send the list of changes to the AA again. Chief DeMaio stated that the AA had lost information due to a computer issue and had worked on trying to get those minutes redone with corrections.
- Executive Session 01/29/2018
 - CONSENT (Motion) for Items 4; a-c
 - Director Kiffer motioned that the 1/29/18 Executive Session Minutes regarding Personnel prepared by Mr. Whittington's office be approved, and that the 12/18/17 Executive Session Minutes, and the 1/29/18 Regular Session Minutes prepared by LMRFD staff, and the 1/29/18 Executive Session Minutes regarding Legal Advice prepared by Mr. Whittington's office all need corrections and that these minutes be tabled until next month so the corrections can be made. Director Terrill 2nd. All voting members present in favor, motion carried. Board members are to send their corrections for the 1/29/18 Executive Session Minutes regarding Legal Advice to Mr. Whittington's office.

5. REPORTS.

- January 2018 Financial Report(s). *(The financial report(s) are to be reviewed and approved by the Board).*
 - Mr. Buldra stated the Revenue for the month of January was \$68,675 which was \$32,307 over budget. Noting that tax revenue being collected was ahead of schedule. Mohave County Revenue for January was \$49,704 which was \$37,536 over budget. Non-Tax Revenue for January was \$18,970 which was \$5,230 under budget. Expenses for January were \$95,526 which was under budget by \$188; noting that Vehicle & Equipment was under budget due to

timing of the Ambulance lease payment and that Managerial cost is showing over, due to timing of the Audit expense, but also being over budget with legal expenses for the month and year to date. Year to Date Revenue is \$692,385 which is \$125,188 over budget, also noting that Ambulance Revenue is still trending under at a year to date standpoint. Year to Date expenses are \$518,835 which is \$31,561 under budget for the year, noting that \$10,000 is over budget in Managerial costs due to legal expenses. Mr. Buldra also noted that PSPRS rates currently are at 21.53% and will be going up approximately 45% and that he is recommending next month with a request presented to the Board to go to a 30-year amortization, explaining the majority pays liability, but by adopting a resolution to pay over 30 years vs. the current 20 years, which will provide relief due to budget constraints and help with cost savings for the District. Mr. Buldra additionally explained that this decision needs to be made before the new Fiscal Year. Director Terrill inquired about the legal fees overage, asking how much it is over. Mr. Buldra advised it is at \$20,813 which is \$15,000 over budget year to date. Director Kiffer inquired about the tax valuations received for the District. Mr. Buldra stated the tax valuations went up 3.8% which is a \$21,000 increase to the budget. Director Kiffer asked what budget year that will reflect on. Mr. Buldra stated it will be for the Fiscal Year 2018/2019. Director Kiffer inquired about just receiving the financial reports from CPA, noting that the meetings were moved for timing of reports. Mr. Buldra stated, "that was my fault, I apologize for that, we had some other issues come up and so I take full responsibility for that and it won't happen again." Director Kiffer inquired about the Hall/Parker Interest payout. Mr. Buldra explained this is part of the Hall/Parker PSPRS refund where they increased the contribution, noting the contribution was refunded to those employees that was made in excess and this portion was for the interest owed on that money that was also owed to those employees. Mr. Buldra also noted that even though the District had to payout the funds, the District received a credit from PSPRS for the payouts and the credit is exhausted now, and we will resume paying PSPRS. Additionally, stating that earlier in the year the District wasn't making payments to PSPRS due to the credit balance. Director Kiffer inquired about a Chase Bank payment. Mr. Buldra noted that is for the credit card payment.

- Director Karash motioned to approve the financials for January, Director Terrill 2nd. All voting members present in favor, motion carried unanimously.

b. Fire Chief's Report (*The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is properly noticed for legal action. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and discussion at a later date. (A.R.S. 38-431.02.K.)*)

- January Run Report:

- 55 total calls~34 EMS and 24 Transport, 6 False Alarm, 9 Good Intent, 4 Service Calls and 2 Fire Calls (Fire Calls is reporting 1, Chief DeMaio stated it should be 2). Director Kiffer inquired about how many calls were on Hwy-93. Chief DeMaio stated the reports aren't reflecting that or addresses currently and that is a matter he is working on to get fixed.
- Meadview, Station 43 was staffed for 23 days for February with 1-2 call off's due to illness and March is scheduled for 26 days coverage.
- Run Review, Incident meetings and Pre-Hospital Care Committee attendance for month of February along with Mohave County Fire Officers and Mass Causality Incident meetings. Radio communication testing was performed along Diamond Bar Road in preparation for our full-scale mass casualty incident drill which is scheduled for April 12, 2018, noting that is a tentative scheduled date. Also attended a Communication grant meeting regarding communication repairs and purchases.
- Grants submitted: SCBA (\$200,000), DHS (Communication grant for Hwy-93 not covered) and Fire house sub grant submission (mentioned through Walt Kiffer). Chief DeMaio stated that there is a caveat to that grant, they don't prefer to administer it for a District 60 mile away from the closest location. Chief DeMaio stated LMRFD is 69.6 miles from the nearest location. Chief DeMaio noted the grant was submitted and the limit from them is \$12,000-15,000 and LMRFD put in for just over \$10,000 which is designated for an artificial CPR machine for St. 43 in Meadview.

- C-401 carburetor replaced (it was unable to be rebuilt), further pump repairs soon for C-401 to address with the Board.
- POC personnel pay into normal taxes; possibility of a 401K plan for personnel and District which allows personnel to control that money and assists with the District providing less in monies for contribution rates. If separation is severed the monies go with POC. Cost benefits to District is less taxes paid out for each POC. Additionally, noting that it's an all-inclusive deal, all POC's would have to be onboard and any new POC brought on with LMRFD would be adopted into that program if this program is accepted by the Board and POC's. Chief DeMaio also stated that GVFD is expected to be at a rate of 12%, however, LMRFD has a larger POC base. Director Karash asked if the POC's are working on their days off (from regular FT job). Chief DeMaio stated, they are part-time POC's not considered FT for the District. Director Kiffer stated she liked the numbers for Meadview (scheduled staffing) and asked if it's for two people to cover. Chief DeMaio stated currently the District is budgeted for one person at St. 43. Chief DeMaio further noted that 6 FT are budgeted for and 3 POC for Meadview leaving the remaining POC for Dolan. Chief DeMaio noted that the coverage days for Meadview may change in the future, while Director Kiffer stated she would like to see how the District can get Meadview staffed more often. Chief DeMaio explained the reason for a change for Meadview scheduling (should that occur) would be due to retirements and other areas of employment for employees which creates a vacuum in the system, also stating that there is a lot going on in EMS right now with employees and their movements within Mohave County. Director Karash asked if POC personnel were Paramedics (CEP) and Firefighters (FF). Chief DeMaio stated all personnel is dual-certified, either CEP or EMT and all are FF.
- Annexation changes to wording will be performed, noting there was a significant delay from Mohave County Attorney's Office regarding the Annexation information requests.

6. REGULAR BUSINESS.

- a. Discussion regarding: LMRFD 2018 Levy Limit Abstracts. (Buldra)
 - Mr. Buldra explained this during the financial report (Item 5 A). Director Kiffer inquired about the Levy Limit wording on the document; Maximum Allowable vs Current Year. Mr. Buldra explained that what you can levy under the law is by not having a rate cap, noting that shows what it could have gone to assuming there was no rate cap. Mr. Buldra explained that the Current Year listed at the bottom of the document reflects the 3.25% which is LMRFD rate cap, so that is the max the District can levy. Director Karash reviewed the 5-year projection with Mr. Buldra receiving clarification that it is projected for 5 years at the 3.25% rate. No action.
 - b. Discussion and possible action regarding: Template design approval for Board use and Chief use for annual performance reviews. (Kiffer)
 - Director Kiffer motioned to approve the templates for Board use, Director Cass 2nd. All voting members present in favor, motion carried unanimously.
- ❖ NOTE: Director Kiffer called Point of Order in the meeting asking Chairwoman Cass if she is to vote only when there is a tie. Director Terrill stated Director Cass can make an initial motion and 2nd a motion, but she cannot vote at the end. Director Cass stated she read something regarding that but wasn't sure.
- c. Discussion and possible action regarding: Fire Chief annual performance review date; anniversary date, fiscal year, contract date, calendar year. (Cass)
 - Chief DeMaio stated the template he received to use had no issues. Director Kiffer motioned to approve the template for the Fire Chief to use for annual performance reviews, Director Terrill 2nd. Director Kiffer, Terrill and Karash motioned "aye." Motion carried.
- c. Discussion and possible action regarding: Fire Chief annual performance review date; anniversary date, fiscal year, contract date, calendar year. (Cass)
 - Director Kiffer stated for future years use, midyear on length of the time on Contract is her suggestion. Director Terrill stated he suggests calendar year, starting in January and have

the review completed by anniversary date. Director Karash stated, it must be done yearly. Director Karash motioned to approve an anniversary date; April of each year for Fire Chief review, Director Kiffer 2nd. Director Karash, Kiffer and Terrill motioned “aye.” Motion carried.

- d. Discussion and possible action regarding: Exterior work St. 41/Administration; cost estimates; work requested and/or to be performed. (Terrill)
- Chief DeMaio stated the quotes vary in about \$3000.00 total cost. There have only been two bids received, Chief DeMaio stated he was hoping for at least a third bid as well. Chief DeMaio stated the main repair should be the roof and roof leaks. A roof bid is pending. Director Terrill asked if the Chief was still in contact to receive a third bid. Chief DeMaio stated he is trying to get a third bid. Director Kiffer noted she thought this was for the main building and included is the other out buildings on the property (shed, mobile home and truck bed box). Chief DeMaio explained if the main building is painted and all the other dilapidated buildings are still the same color it will look off, noting he requested the bids for all buildings on property in same color. Chief DeMaio stated on the mobile home the crew is going to do some of the trim work to save cost and have the contractor seal it. Director Kiffer inquired about a power washer at the station. Chief DeMaio noted there is a small one at the station. Chief DeMaio explained the District can't do part of the prep work, that infringes on the guarantee work from the Contractor. Chief DeMaio then explained we don't want to do anything wrong to where they don't guarantee their work. Director Terrill wanted to know about a warranty. Chief DeMaio stated there are no warranties posted on the quotes. Director Terrill noted for \$12,000 we need some warranty that if something happens. Chief DeMaio agreed about the warranty on the work. Director Cass inquired about the paint product itself, specifically the metal building. Director Terrill stated he would like to see another bid as Chief DeMaio had mentioned trying to receive more bids. Director Karash inquired about the buildings being used for storage. Chief DeMaio explained they hold tools, and are for storage, etc. Item tabled until each bid is presented.
- e. Discussion and possible action regarding: Ride Along Contract with Mohave Community College. (Administration)
- Chief DeMaio noted this Contract was reviewed last year and went to Mr. Whittington. Mr. Whittington had reviewed it but misunderstood what the Chief was requesting. Mr. Whittington wanted changes to the Contract and MCC won't change their Contract. Chief DeMaio stated he went back to Mr. Whittington with the newly present Contract for this year from MCC stating we can't change the Contract but asked if there was anything glaring for the District. Mr. Whittington confirmed there was nothing alarming. Chief DeMaio explained this Contract is for MCC students to do their ride along time with LMRFD and may in the future get LMRFD new employees (paramedics). Director Kiffer asked how many students came out last year to do the ride along, Chief DeMaio stated, “none did because we didn't sign the Contract.” Director Kiffer verified there is no financial cost to LMRFD. Chief DeMaio noted there is no cost to the District for this. Director Karash asked about liability if a student gets hurt. Chief DeMaio stated through the student's classes their insurance is covered, also noting they won't be on our workers compensation as well. Director Karash motioned to approve the Ride Along Contract with MCC, Director Terrill 2nd. Director Karash, Terrill and Kiffer voted “aye.” Motion carried.
- f. Discussion and possible action regarding: Annexation of Section 23; Township 30 North; Range 17 West; Unit 4; Lot 1124; Parcel 34306016; Address: 825 West Crescent Drive Meadview, AZ 86444; Owner: Atanas Petrov; Resolution #2018-001. (Administration)
- Chief DeMaio stated that Mr. Petrov approached the District about annexing in with his property, also stating he filled out the annexation paperwork. Chief DeMaio noted the Resolution is included. Director Kiffer noted that this form is the same as last month's

packet and Mr. Whittington stated there were some legal flaws with it. Director Kiffer wanted to know if this Resolution cleaned up the legal flaws Mr. Whittington noted. Chief DeMaio stated, "yes." Chief DeMaio stated the one put into the packet prior was something the Secretary used and the one's we have used prior are correct. Chief DeMaio noted that all of this is recorded with the County and if we have any questions down the road we can inquire and will have a copy of it. Director Kiffer motioned to approve the annexation and resolution, Director Karash 2nd. Director Kiffer, Karash and Terrill voted "aye." Motion carried.

- Chief DeMaio requested an interim Clerk sign the Resolution as Director Sherwood was unavailable, that way this matter can be handled in a timely fashion. Director Kiffer motioned to have Director Karash be acting Clerk for this meeting, Director Cass 2nd. Director Karash accepted. Director Kiffer, Cass and Terrill voted "aye." Motion carried.
- g. Discussion and possible action regarding: Alternative Funding Committee. Items; research documents/material; members of committee; resignation correspondence re: Kiffer from Alternative Funding Committee; acceptance of Kiffer resignation from Alternative Funding Committee. (Bower/Kiffer/Administration)
 - Director Kiffer noted she submitted to Chairwoman Cass her resignation letter for the AFC. Director Kiffer noted the last report received from Ms. Bower regarding Annexations is something the Board needs to discuss is pursuing that avenue. Also stating the report included alternative funding and organization. Director Kiffer confirmed with a verbalized resignation as well. Director Kiffer stated that a detailed email from Mr. Whittington came through regarding annexations and the process. Director Kiffer suggested placing that on the next agenda. Ms. Staab as if Ms. Bower had resigned as well. Director Cass replied, "she resigned last month." No action.
- h. Discussion and possible action regarding: Research performed by E. Bower regarding LMRFD personnel wages; Meadview (St. 43) estimated staffing & wages from research; cost analysis breakdown; personnel & staffing for LMRFD. (Kiffer)
 - Director Kiffer asked if information regarding this has been received by Mr. Buldra. Chief DeMaio noted that this item was in Correspondence last month and that Mr. Whittington had stated no action could be taken on this, as it was not an agenda item. Chief DeMaio also noted that is why it's been placed on this Agenda, so the Board can take action. Chief DeMaio stated the main reason he brought this to the Board was not for the financial information and if it was correct, but that someone was posting information regarding LMRFD without Board approval. Director Kiffer reiterated that last month Chief DeMaio had stated the math was incorrect and that she is suggesting Mr. Buldra review the material. Director Kiffer asked if people have 1st Amendment rights when posting things, noting this isn't coming from LMRFD. Chief DeMaio responded, "sure it does, look at the bottom." Director Kiffer noted, "from the Alternative Funding Committee." Chief DeMaio noted that the AFC is a sub-committee to the LMRFD. Director Kiffer motioned to have Mr. Buldra review this information and provide his feedback on this information if it is accurate or not. Director Cass noted she emailed Mr. Buldra that information last month. Director Terrill 2nd. Director Kiffer, Terrill and Karash voted "aye." Motion carried.
- i. Discussion and possible action regarding: Tax override Attorney; letter of condemnation; possible credit. (Karash)
 - Director Karash stated that Mr. Whittington had given some advice on this subject. Chief DeMaio stated that Mr. Whittington had advised it would be a waste of District resources to go after the Attorney as the work was performed, and LMRFD paid for that work. Director Karash asked if the letter is sent to the AZ Bar. Director Kiffer noted that this has to do with sending a letter to the Bar Association advising that we weren't happy with the work

performed. Director Karash noted that the pamphlets had gone out and been received late. Director Karash noted confirmed that. Director Karash also noted that “it was a screw up, but financially we would be wasting money like Mr. Whittington said.” Director Cass stated that Mr. Whittington had noted that this Attorney legally did what he was supposed to do it was USPS that didn’t get our stuff out. Director Kiffer noted that how the ballot was written was very misleading to the people as if they were going to pay an additional 3.25% on top what they were already paying. Director Kiffer also stated that we did pay him for the work, but the work wasn’t satisfactory, stating that it could have cost the election. Director Kiffer also noted that now we are putting out \$30-35,000 a year for an ambulance that could have been covered by it; we aren’t going to get money back, but we are unhappy with the work that he did. Chief DeMaio asked if letting our attorney know we aren’t happy should be mentioned first regarding a letter. Director Kiffer noted there are people who are unhappy with the work their attorney does and they don’t write to their attorney, they go right to their professional association. Director Kiffer mentioned carbon copying the attorney on this letter, also noting a lot of this has to do with how he wrote the ballot. The Board ensued in discussion regarding the misleading variation on the ballot the attorney had presented. Director Kiffer volunteered to write a draft letter to the AZ Bar regarding the Board’s dissatisfaction with the work performed by the Attorney. Director Kiffer motioned to have a letter sent to the AZ Bar Association, Director Terrill 2nd. Director Karash abstained. Motion carried.

j. Discussion: Local PSPRS Board Meeting notifications. (Karash)

- Director Karash noted he was trying to get all the information out he received at a PSPRS meeting. Chief DeMaio noted that at a minimum 2 meetings a year need to be held for the Local PSPRS. Chief DeMaio noted that getting notifications out to other members will be in a timelier fashion, noting that Ms. Staab; Committee Member, had received the notification late. Chief DeMaio stated the Local PSPRS Board makes decision where postings are done. Chief DeMaio also stated that Ms. Staab wasn’t happy that she wasn’t there or notified in time, also stating that the only issue was late posting. Director Karash noted that he had apologized to Ms. Staab regarding the miscommunication. No action – discussion only.

➤ Director Cass moved the Call to the Public next due to Item 7.

7. EXECUTIVE SESSION – CONSENT AGENDA *(The following items listed below are placed on a Consent Agenda).*

1. *Board of Directors may vote to go into Executive Session pursuant to A.R.S. §38-431.03 (A)(3) for legal advice and pursuant to A.R.S. §38-431.03 (A)(4) to give direction to legal counsel re:*
 - a. Discussion and possible action regarding: Review of draft Administration Staff Office Policy; Hour of Operation. (Kiffer/Whittington)
 - b. Discussion and possible action regarding: Review of draft Administration Staff Office Policy; Vacation; accrual of hours; usage and limitations. (Kiffer/Whittington)
 - c. Discussion and possible action regarding: Review of draft Suppression Staff Policy; Vacation; accrual of hours; usage and limitations. (Kiffer/Whittington)
 - d. Discussion and possible action regarding: Review of draft Administration Staff Policy and Suppression Staff Policy; Sick; accrual of hours; usage and limitations; Prop 206; review of current sick policy for LMRFD Personnel. (Administration/Whittington)
2. *Board of Directors may vote to go into Executive Session pursuant to A.R.S. §38-431.03(A)(1) for personnel matter, A.R.S. §38-431.03 (A)(3) for legal advice and pursuant to A.R.S. §38-431.03 (A)(4) to give direction to legal counsel re:*
 - a. Discussion and possible action regarding: Personnel Matter re: Administrative Assistant Karen Jackson; work log; hours; wages. (Terrill /Administration)

- b. Discussion and possible action regarding: Receptionist work log. (Terrill)
 - c. Discussion and possible action regarding: Personnel Matter re: Fire Chief response to Board Member Kiffer; Board Member Kiffer response to Fire Chief. (Administration)
 - d. Discussion and possible action regarding: Personnel Matter re: Correspondence re: Chief DeMaio; letter of complaint; public apology. (Kiffer)
 - e. Discussion and possible action regarding: Fire Chief Annual Performance Review. (Kiffer/Administration/Whittington)
 - f. Discussion and possible action regarding: Review of Fire Chief's Contract/Review of Fire Chief's Interim Contract. (Kiffer/Administration/Whittington)
- Director Terrill motioned to enter Executive Session for Item 7 1 a-d and Item 7 2 a-f, Director Kiffer 2nd. All voting members present in favor, motion carried unanimously.
 - Executive Session started at approximately 1:06 p.m.

8. EXECUTIVE BUSINESS.

- a. Discussion and possible action regarding: Administration Staff Office Policy; Hours of Operation. (Board)
 - Director Kiffer stated this policy anchors the Administrative position in the office. Director Kiffer stated on pg. 4 #6 that there shouldn't be any provision in there about working from home. Director Kiffer noted that this position was earmarked for the office when it was budgeted for and the rest of the Board has same understanding, adding it's a 32 hour a week position in the office. Director Terrill stated the only addition to that would be making sure it conforms to FMLA or ADA requirements. Director Kiffer stated she believes that's a given now if an employee needs a medical accommodation made based on a doctor's written statement verifying the need for medical accomodation, with a written request not disclosing medical condition, but noting what the accommodation request is (i.e. lifting). Director Kiffer noted pg. 1 2nd paragraph wording giving a back door into working from home where it states the Administrative Assistant or as designated by the Fire Chief. Director Cass disagreed and stated that what if Karen is out sick or on vacation he needs someone if she isn't available. Director Kiffer suggested the wording reflect if the AA is on vacation or ill regarding the "as designated by the Fire Chief" section. Chief DeMaio stated you are tightening the policy. Director Kiffer stated this policy has evolved since this has came down, stating that I don't want you to whoever that person is can just work from home. Director Kiffer motioned to remove #6 and add to pg. 1 2nd paragraph and add if AA is on vacation or ill, directing the AA to make the changes and bring back to the Board, Director Terrill 2nd. Director Kiffer and Terrill voted "aye." Director Karash abstained. Motion carried.
- b. Discussion and possible action regarding: Administration Staff Office Policy; Vacation. (Board)
 - Director Kiffer suggested removal of Comptroller title and add for consistency purposes on 2nd bullet pg. 2 paid with LMRFD employment. Change number 3 A and add will be paid for scheduled hours. Director Cass wanted the 31st reflected for the December portion. Director Kiffer stated follow Suppression staff policy verbiage. Director Kiffer motioned the changes as mentioned in discussion be made by the AA and brought back for next meeting, Director Terrill 2nd. Director Kiffer, Terrill and Karash voted "aye." Motion carried.
- c. Discussion and possible action regarding: Suppression Staff Policy; Vacation. (Board)
 - Director Cass stated remove word Comptroller and add Administrative Assistant 2nd bullet at bottom on page. Director Kiffer motioned to remove Comptroller and add Administrative Assistant and bring policy back to next meeting. Director Terrill 2nd. Director Kiffer, Terrill and Karash voted "aye." Motion carried.
- d. Discussion and possible action regarding: Administration Staff Policy; Sick and Suppression

Staff Policy; Sick. (Board)

- Director Cass stated this policy is very lengthy and Chief DeMaio stated this was drafted as a policy per State Law. Director Cass noted this policy could continuously change due to changes. Director Terrill motioned to approve, Director Kiffer 2nd. All voting members present in favor. Motion carried unanimously.

e. Discussion and possible action regarding: Administrative Assistant work log; hours; wages. (Board)

- Director Terrill motioned to back pay the AA for hours not paid, Director Kiffer 2nd. All members present in favor. Motion carried unanimously.

f. Discussion and possible action regarding: Receptionist work log. (Board)

- No action

g. Discussion and possible action regarding: Fire Chief response re: Board Member Kiffer; Board Member Kiffer response re: Fire Chief. (Board)

- Tabled until March meeting – pending information.

h. Discussion and possible action regarding: Correspondence re: Chief DeMaio; letter of complaint; public apology. (Board)

- Director Terrill motioned to have the Chief write an apology letter to Ellen Bower as discussed, Director Karash 2nd. Director Terrill, Karash and Kiffer voted “aye.” Motion carried.

i. Discussion and possible action regarding: Fire Chief Annual Performance Review. (Board)

- Director Kiffer motioned Item I and J be tabled until March. Director Terrill 2nd. Director Kiffer, Terrill and Karash voted “aye.” Motion carried.

j. Discussion and possible action regarding: Fire Chief’s Contract and/or Fire Chief’s Interim Contract. (Board)

- Director Kiffer motioned Item I and J be tabled until March. Director Terrill 2nd. Director Kiffer, Terrill and Karash voted “aye.” Motion carried.

➤ Director Kiffer motioned to enter public session for Item 8 at 3:05 p.m. Director Karash 2nd. All members present in favor, motion carried unanimously.

9. **CALL TO THE PUBLIC & CORRESPONDENCE.** *(Consideration and discussion of comments and complaints from the public. Those wishing to address the Lake Mohave Ranchos Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item(s) that are not on the Agenda that are raised in the call to the public. However, individual Board Members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restriction of the Opening Meeting Law.)*

➤ *NOTE: Call to the Public & Correspondence was handled after Regular Business.*

- Theodora Koeppen thanked the Fire Chief for staffing St. 43 and hopes it is a trend, also thanking that notice was posted of the meeting time change at the Meadview post office. Ms. Koeppen inquired if the Board/Chief knew what Medicare extenders are. She noted that the extenders are increases given to rural areas for ambulance runs, these are reviewed by Congress every few years. Ms. Koeppen stated that in February 2018, Congress renewed these monetary extenders. Also stating, Medicare extenders is a funding resource for high need programs, stating since this has been extended ambulances get a 3% boost in rural areas and 23% in super rural areas. Ms. Koeppen asked what a super rural area is, wanting to know if Meadview falls into that category. Ms. Koeppen provided a definition: least populous area in the country. Ms. Koeppen wanted to know how LMRFD can access this and receive an extra 23%.

- Director Kiffer asked for this to be placed on the March Agenda. Director Cass confirmed.
- Walt Kiffer spoke regarding a raised issue that occurred in Spring/Summer time area with Mr. Whittington raising an issue about Annexations, where the word “continuous” was presented. Mr.

Kiffer asked if that language was fixed. Chief DeMaio asked to move to the Chief's Report and added Annexation update information is there. Chief DeMaio advised Mr. Kiffer, "yes we do have to make changes." Mr. Kiffer suggested getting a spec on paint and verify both paints have the same percentage of solids from the Contractors that provided quotes. He noted that ways Contractors can bid lower is with a lower solid percentage amount in the paint vs. a higher end brand with more solids contained in it.

- Randy Stults had a question regarding incident that occurred at the Family Dollar a few months ago, stating there was confusion with the address presented as Dolan Springs and not Meadview. He stated he is still waiting on a reply from the Chief regarding this matter. Chief DeMaio stated this issue had been addressed, at a prior meeting and that notification to Dispatch has been made regarding future calls. Mr. Stults then stated he spoke with the Sheriffs Office regarding another incident where an ambulance was dispatched but couldn't find the location. He noted he followed the ambulance stating that it took them an extra 10 minutes when they could have turned on 1st Street and it would have taken them straight to the house. He noted he's spoke to a few people about this and they have all stated it depends on their GPS. He stated GPS is unavailable in Meadview. He stated that everyone knew where this person lived, Director Cass stated, "I don't." Chief DeMaio stated, we aren't allowed to speak, especially with patient names. Mr. Stults stated that the helicopter was called in and had to sit and wait at the landing pad because the ambulance hadn't arrived with the patient yet. He stated that in speaking with the Sheriffs Office they had stated that once it's a medical call and not a crime they don't have anything to do with it. Mr. Stults suggested the Sheriff's Posse be an escort to block traffic. He suggested dual agency response. He suggested separating the medics and using volunteers, noting this area needs more help with EMS.
 - Christine Baker stated that she had called for help as well and the GPS sent them down a wash.
- Director Cass called for a 10 minutes recess before entering Item 7.

10. CONSIDERATION OF FUTURE AGENDA ITEMS.

- ❖ Any items that are tabled/postponed will automatically carry forward onto next month's Regular Meeting Agenda; unless specified otherwise.
- ❖ Medicare extenders
- ❖ Public apology for Ms. Bower
- ❖ Letter to AZ Bar Association

11. NEXT REGULAR BOARD MEETING DATE & LOCATION.

- ❖ March 26, 2018 – Dolan Springs Chamber of Commerce, Dolan Springs, AZ – 1:30 p.m.

12. ADJOURNMENT.

- Director Terrill motioned to adjourn the meeting, Director Karash 2nd. All members present in favor, motion carried unanimously.
- Director Cass adjourned the meeting at approximately 4:15 p.m.

MINUTES prepared by: Karen Jackson

Date: 02/27/2018

Revisions: 04/17/2018

Board Approved: 03/26/2018

