



LAKE MOHAVE RANCHOS

FIRE DISTRICT

16126 Pierce Ferry Road | P.O. Box 611
Dolan Springs, AZ 86441
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Website: www.lmrfd.org



AGENDA AND NOTICE OF REGULAR MEETING OF THE LAKE MOHAVE RANCHOS FIRE DISTRICT GOVERNING BOARD

The Governing Board of the Lake Mohave Ranchos Fire District will meet in regular session on **03-26-2018** at **1:30 p.m.** The meeting will be held at **The Dolan Springs Chamber of Commerce, 16154 Pierce Ferry Rd, Dolan Springs, AZ.** The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

AGENDA

1. **CALL TO ORDER.**
2. **ROLL CALL OF BOARD MEMBERS.**
3. **PLEDGE OF ALLEGIANCE.**
4. **APPROVAL OF MINUTES.**
 - a. Regular Session 01/29/2018
 - b. Regular Session 02/26/2018
5. **REPORTS.**
 - a. February 2018 Financial Report(s). *(The financial report(s) are to be reviewed and approved by the Board).*
 - b. Fire Chief's Report *(The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is properly noticed for legal action. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and discussion at a later date. (A.R.S. 38-431.02.K.)*
6. **REGULAR BUSINESS.**
 - a. Discussion and possible action regarding: Resolution 2018-002 PSPRS 30-Year Amortization for LMRFD. (Buldra)
 - b. Discussion and possible action regarding: Schedule of LMRFD FY 18-19 Budget Workshop. (Administration)
 - c. Discussion and review: Personnel cost analysis. (Kiffer/Buldra)
 - d. Discussion and possible action regarding: Roberts Rules of Order; Arizona Open Meeting Law. (Cass)
 - e. Discussion and possible action regarding: Administration Staff Office Policy; Hours of Operation. (Board)
 - f. Discussion and possible action regarding: Administration Staff Office Policy; Vacation. (Board)
 - g. Discussion and possible action regarding: Suppression Staff Policy; Vacation. (Board)
 - h. Discussion and possible action regarding: LMRFD District emails; accounts. (Cass)
 - i. Discussion and possible action regarding: Exterior work St. 41/Administration; cost estimates; work requested and/or to be performed. (Terrill)
 - j. Discussion and possible action regarding: LMRFD and Mt. Tipton Water Company 2013 Agreement; re: use of potable water. (Terrill)
 - k. Discussion and possible action regarding: Draft letter of condemnation to AZ State Bar Association; Tax Override Attorney; possible approval of letter. (Kiffer)
 - l. Discussion and possible action regarding: LMRFD 180-day Notice of Election for Members term

- m. Discussion and possible action regarding: Sale of surplus vehicle. (Administration)
- n. Discussion and possible action regarding: Research for specific grant writer. (Administration)
- o. Discussion and possible action regarding: LMRFD Volunteer information. (Sherwood)
- p. Discussion and possible action regarding: Public apology Letter to E. Bower. (Administration)
- q. Discussion and possible action regarding: Medicare Extenders. (Kiffer)
- r. Discussion and possible action regarding: Annexation information and process; review of material received from LMRFD Attorney. (Kiffer)

7. **CALL TO THE PUBLIC & CORRESPONDENCE.** *(Consideration and discussion of comments and complaints from the public. Those wishing to address the Lake Mohave Ranchos Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item(s) that are not on the Agenda that are raised in the call to the public. However, individual Board Members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restriction of the Opening Meeting Law.)*

8. **EXECUTIVE SESSION – CONSENT AGENDA** *(The following items listed below are placed on a Consent Agenda).*

1. Board of Directors may vote to go into Executive Session pursuant to A.R.S. §38-431.03 (A)(3) for legal advice and pursuant to A.R.S. §38-431.03 (A)(4) to give direction to legal counsel re:
 - a. Discussion and possible action regarding: Executive Session Minutes 12/18/2017; revisions and/or approval. (Board)
 - b. Discussion and possible action regarding: Executive Session Minutes 01/29/2018; revisions and/or approval. (Board)
 - c. Discussion and possible action regarding: Executive Session Minutes 02/26/2018; revisions and/or approval. (Board)
2. Board of Directors may vote to go into Executive Session pursuant to A.R.S. §38-431.03(A)(1) for personnel matter, A.R.S. §38-431.03 (A)(3) for legal advice and pursuant to A.R.S. §38-431.03 (A)(4) to give direction to legal counsel re:
 - d. Discussion and possible action regarding: Personnel Matter: Picard, Philip (POC) re: payroll discrepancies. (Board)
 - e. Discussion and possible action regarding: Personnel Matter: Director Kiffer's response to Fire Chief complaint; Fire Chief's response to Director Kiffer. (Kiffer/Administration)
 - f. Discussion and possible action regarding: Personnel Matter: DeMaio, Tony (Fire Chief) re: records; AZ Records Officer Handbook. (Kiffer)
 - g. Discussion and possible action regarding: Personnel Matter: Fire Chief Annual Performance Review from Board; Fire Chief self-evaluation. (Board/Administration)
 - h. Discussion and possible action regarding: Personnel Matter: LMRFD Interim Fire Chief Contract and/or Fire Chief Contract. (Board/Administration)

9. **EXECUTIVE BUSINESS.**

- a. Discussion and possible action regarding: Executive Session Minutes 12/18/2017; revisions and/or approval. (Board)
- b. Discussion and possible action regarding: Executive Session Minutes 01/29/2018; revisions and/or approval. (Board)
- c. Discussion and possible action regarding: Executive Session Minutes 02/26/2018; revisions and/or approval. (Board)
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- h. Discussion and possible action regarding: LMRFD Interim Fire Chief Contract and/or Fire Chief Contract. (Board)

10. CONSIDERATION OF FUTURE AGENDA ITEMS.

- All tables items will automatically move to following month's Regular Meeting, unless noted otherwise.

11. NEXT REGULAR BOARD MEETING DATE & LOCATION.

- April 30, 2018 at the Meadview Civic Center in Meadview, AZ – 1:30 p.m.

12. ADJOURNMENT.

AGENDA prepared by: Karen Jackson

Date: 03/19/2018

AGENDA SIGNED/POSTED BY: K. Jackson

Date: 03.23.18 9:30am

Pursuant to the Americans with Disabilities Act (ADA), the Lake Mohave Ranchos Fire District endeavors to ensure accessibility of all its programs, facilities and services to all persons with disabilities. If any disabled person needs any type of accommodation, please notify the Lake Mohave Ranchos Fire District at: (928) 767-3300, prior to the scheduled meeting time.

LMRFD Official Posting Locations:

Administration / St. 41 (16126 Pierce Ferry Rd Dolan Springs, AZ)

St. 43 (30250 Stillwater Meadview, AZ)

Dolan Springs Chamber of Commerce (16154 Pierce Ferry Rd Dolan Springs, AZ)

LMRFD Website (www.lmrfd.org)