



LAKE MOHAVE RANCHOS

FIRE DISTRICT

16126 Pierce Ferry Road | P.O. Box 611
Dolan Springs, AZ 86441
Phone: (928) 767-3300 | Fax: (928) 767-3301
Website: www.lmrfd.org



AGENDA AND NOTICE OF EXECUTIVE AND REGULAR MEETING OF THE LAKE MOHAVE RANCHOS FIRE DISTRICT GOVERNING BOARD

*The Governing Board of the Lake Mohave Ranchos Fire District will meet in Executive Session on **4/22/2019** at **12:00 p.m.** and Regular Session on **4/22/2019** at **1:30 p.m.** The Meeting will be held at **The Meadview Civic Center** located at **247 E. Meadview Blvd. Meadview, AZ.** The Board may vote to go into Executive Session on any Agenda item, pursuant to A.R.S. §38-431.03(A)(3) for legal advice with the District's Attorney on matters as set forth in the Agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.*

*****NOTE: Executive Session will begin at 12:00 p.m. | Regular Session (for the public) is scheduled to begin at 1:30 p.m. – all items for action will be held during public session, no action will take place during Executive Session. *****

EXECUTIVE AGENDA

1) CALL TO ORDER.

2) ROLL CALL OF BOARD MEMBERS.

3) EXECUTIVE SESSION.

1. *Board of Directors may vote to go into Executive Session for legal advice pursuant to A.R.S. §38-431.03(A)(3), for possible direction to legal counsel pursuant to A.R.S. §38-431.03(A)(4) and for personnel matters pursuant to A.R.S. §38-431.03(A)(1) for the following matters:*
 - a. Discussion regarding: Update re: reimbursement for Private Investigator related to EEOC matter and Attorney Jeff Matura contact with LMRFD Legal Counsel. (Administration/Board)
 - b. Discussion regarding: LMRFD's Legal Counsel invoice(s) re: review of Statement #48344 and requested documents related to Statement #48344; dates of documents 11/14/18, 11/15/18 and 11/21/18. (Kiffer)
 - c. Discussion regarding: Review of Legal Counsel Invoice(s) processing and submission to LMRFD. (Kiffer)
 - d. Discussion regarding: Payroll discrepancy matter; update and clarification regarding LMRFD speaking to the general public about matter as related to

LMRFD. (Reh-Bower/Administration/Kiffer)

- e. Discussion regarding: Prior LMRFD Board By-Laws relating to Appointment of Board Member re: Section 1.4 (D), (E) and (G); re: draft set of By-Laws section relating to Appointment of Board Member. (Reh-Bower/Kiffer)
- f. Discussion regarding: Exact number of employees calculated for ADA matter. (Kiffer)
- g. Discussion regarding: Personnel Matter: Chief DeMaio re: Annual Evaluations process and review of Evaluations. (Cass)
- h. Discussion regarding: Administrative Assistant referral for Medical Evaluation; re: Board involvement with/for referral. (Cass)

4) ADJOURNMENT.

REGULAR AGENDA

1) CALL TO ORDER.

2) ROLL CALL OF BOARD MEMBERS.

3) PLEDGE OF ALLIEGANCE.

4) APPROVAL OF MINUTES.

- a. Executive Minutes 3/25/2019 (Set 1 Items A-L, Set 2 Item M)
- b. Regular Minutes 3/25/2019
- c. Special Minutes 3/29/2019

5) REPORTS.

- a. **March 2019 Financial Report(s).** *(The financial report(s) are to be reviewed and approved by the Board).*
- b. **Fire Chief's Report.** *(The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is properly noticed for legal action. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and discussion at a later date. (A.R.S. 38-431.02.K.)*
 - *March 2019 LMRFD Run-Report*
 - *Meadview Schedule (March actual, April to-date and May tentative)*
 - *Chief After-Hour Calls*
 - *Meetings/Conferences/Trainings*
 - *District Properties*
 - *District vehicles/apparatus*

- *Projects in the works*
- *Other*

6) CALL TO THE PUBLIC & CORRESPONDENCE. *(Consideration and discussion of comments and complaints from the public. Those wishing to address the Lake Mohave Ranchos Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item(s) that are not on the Agenda that are raised in the call to the public. However, individual Board Members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restriction of the Opening Meeting Law.)*

7) BUSINESS.

- a. Discussion and possible action regarding: Update on FY 19/20 LMRFD Budget preparation. (Buldra/Board)
- b. Discussion and possible action regarding: Pension Policy and posting to LMRFD Website. (Buldra/Board)
- c. Discussion and possible action regarding: Update re: reimbursement for Private Investigator and Attorney Jeff Matura contact with LMRFD Legal Counsel. (Administration/Board)
- d. Discussion and possible action regarding: LMRFD's Legal Counsel invoice(s) re: review of Statement #48344 and requested documents related to Statement #48344; dates of documents 11/14/18, 11/15/18 and 11/21/18. (Kiffer)
- e. Discussion and possible action regarding: Review of Legal Counsel Invoice(s) processing and submission to LMRFD. (Kiffer)
- f. Discussion and possible action regarding: Payroll discrepancy matter; update and clarification regarding LMRFD speaking to the general public about matter as related to LMRFD. (Reh-Bower/Administration/Kiffer)
- g. Discussion and possible action regarding: Prior LMRFD Board By-Laws relating to Appointment of Board Member re: Section 1.4 (D), (E) and (G); re: draft set of By-Laws section relating to Appointment of Board Members. (Reh-Bower/Kiffer)
- h. Discussion and possible action regarding: Exact number of employees calculated for ADA matter. (Kiffer)
- i. Discussion and possible action regarding: Personnel Matter: Chief DeMaio re: Annual Evaluations process and review of Evaluations. (Cass)
- j. Discussion and possible action regarding: Administrative Assistant referral for Medical Evaluation; re: Board involvement with/for referral. (Cass)
- k. Discussion and possible action regarding: Referral for Medical Evaluation of the Administrative Assistant and expenses associated. (Cass)

- l. Discussion and possible action regarding: LMRFD Board By-Laws re: draft By-Laws set; re: draft Social Media/Correspondence/Communication Rule and draft Appointment of Board Member Article V included within. (Cass/Reh-Bower)
- m. Discussion and possible action regarding: LMRFD Personnel – Social Media/Correspondence/Communication Policy draft. (Cass/Reh-Bower)
- n. Discussion and possible action regarding: Appointment of LMRFD Board Member. (Cass)
- o. Discussion and possible action regarding: Nomination of LMRFD Board Chair. (Cass)
- p. Discussion and possible action regarding: LMRFD Interim Fire Chief/Fire Chief hiring process and possible update regarding IGA with GVFD. (Reh-Bower)
- q. Discussion and possible action regarding: Volunteer Application overview/revisions and posting to LMRFD Website. (Reh-Bower)
- r. Discussion and possible action regarding: Retirement Party for Chief DeMaio. (Reh-Bower)
- s. Discussion and possible action regarding: Status of Records Retention; update. (Reh-Bower/Administration)
- t. Discussion and possible action regarding: Review of Gabriel & Ashworth invoice(s) and payment(s). (Kiffer)
- u. Discussion and possible action regarding: Update on information regarding COBRA benefits through LMRFD. (Administration)
- v. Discussion and possible action regarding: A.R.S. 48-805 Section A (1), (2) and (3) re: Board Member powers & duties re: expenses associated with replacement of current Fire Chief. (Administration)
- w. Discussion and possible action regarding: LMRFD Station 42; update. (Administration)
- x. Discussion and possible action regarding: LMRFD Station 43; information re: future expectancy of coverage. (Administration)

8) CONSIDERATION OF FUTURE AGENDA ITEMS.

- Specified tabled items will move to following month's Regular Meeting, unless noted otherwise and/or pending more information.

9) NEXT REGULAR BOARD MEETING DATE & LOCATION.

- TBD/TBA due to Holiday.

10)ADJOURNMENT.

AGENDA prepared by: Karen Jackson
 SIGNED/POSTED by: *Karen Jackson*

Date: 4/12/2019
 Date/Time: 4/19/19 at 1:41 p.m.

Pursuant to the Americans with Disabilities Act (ADA), the Lake Mohave Ranchos Fire District endeavors to ensure accessibility of all its programs, facilities and services to all persons with disabilities. If any disabled person needs any type of accommodation, please notify the Lake Mohave Ranchos Fire District at: (928) 767-3300, prior to the scheduled meeting time.

LMRFD Official Posting Locations:

Administration / St. 41 (16126 Pierce Ferry Rd Dolan Springs, AZ)

St. 43 (30250 Stillwater Meadview, AZ)

Dolan Springs Chamber of Commerce (16154 Pierce Ferry Rd Dolan Springs, AZ)

LMRFD Website (www.lmrfd.org)