



LAKE MOHAVE RANCHOS

FIRE DISTRICT

16126 Pierce Ferry Road | P.O. Box 611
Dolan Springs, AZ 86441
Phone: (928) 767-3300 | Fax: (928) 767-3301
Website: www.lmrfd.org



AGENDA AND NOTICE OF REGULAR MEETING OF THE LAKE MOHAVE RANCHOS FIRE DISTRICT GOVERNING BOARD

*The Governing Board of the Lake Mohave Ranchos Fire District will meet in Regular Session on **10/28/2019** at **12:30 p.m.** The Meeting will be held at **THE MEADVIEW CIVIC CENTER located at 247 E. Meadview Blvd. Meadview, AZ**. The Board may vote to go into Executive Session on any Agenda item, pursuant to A.R.S. §38-431.03(A)(3) for legal advice with the District's Attorney on matters as set forth in the Agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.*

REGULAR AGENDA

- 1) **CALL TO ORDER.**
- 2) **ROLL CALL OF BOARD MEMBERS.**
- 3) **PLEDGE OF ALLIANCE & MOMENT OF SILENCE.** *(To honor those who serve our Country and within Public Safety and to those we've lost).*
- 4) **APPROVAL OF MINUTES. – CONSENT AGENDA.**
 - a. Executive Minutes (confidential) – 8/30/2019 (Set 1 & 2)
 - b. Executive Minutes (public portion) – 9/23/2019
 - c. Executive Minutes (confidential) - 9/23/2019 (Set 1 & 2)
 - d. Regular Minutes 9/23/2019
- 5) **CALL TO THE PUBLIC &/or CORRESPONDENCE.** *(Consideration and discussion of comments and complaints from the public. Those wishing to address the Lake Mohave Ranchos Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item(s) that are not on the Agenda that are raised in the call to the public. However, individual Board Members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restriction of the Opening Meeting Law).*

6) REPORTS.

- a. **FIRE CHIEF'S REPORT.** *(The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is properly noticed for legal action. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and discussion at a later date. (A.R.S. 38-431.02.K.)*
- b. **FINANCIAL REPORT(S).**
 1. Discussion and approval: September 2019 Financial Report(s). *(The financial report(s) are to be reviewed and approved by the Board).*
(Buldra/Administration)

7) EXECUTIVE BUSINESS.

- a. Discussion and possible action regarding: Update on acceptance letter prepared by Legal Counsel re: Sick/Vacation payout determination for former Chief DeMaio. (Reh-Bower)
- b. Discussion and possible action regarding: Prior EEOC matter (DeMaio) re: information related to notification status from EEOC and parties involved re: results. (Kiffer)
- c. Discussion and possible action regarding: Review of prior EEOC charges on invoice/statement #49130 from Legal Counsel. (Kiffer)
- d. Discussion and possible action regarding: LMRFD Management Liability Policy re: review. (Kiffer)
- e. Discussion and possible action regarding: Personnel Matter re: Tim Bonnee (Interim Fire Chief) re: wage and retirement funding. (Administration/Tennant)

8) REGULAR BUSINESS.

- a. Discussion and possible action regarding: Renewal with BDR Richards, CPA's PLC re: LMRFD Audits for FY 19/20, FY 20/21, FY 21/22. (Administration/Buldra)
- b. Discussion and possible action regarding: LMRFD expenses with Legal Counsel re: review. (Tennant/Buldra)
- c. Discussion and possible action regarding: JVG Agreement with LMRFD re: associated costs/services provided. (Tennant/Buldra)
- d. Discussion and possible action regarding: Paychex Systems re: review of costs associated and update from Staff. (Tennant/Buldra)
- e. Discussion and possible action regarding: Clarification of statement made from 9/23/2019 Regular Board Meeting re: claim. (Tennant)
- f. Discussion and possible action regarding: LMRFD Board of Directors By-Laws. (Cass)
- g. Discussion and possible action regarding: Current LMRFD Vacation Suppression Policy and proposed updated/revised LMRFD Vacation Suppression Policy (Article 64). (Administration/Reh-Bower)
- h. Discussion and possible action regarding: Current LMRFD Vacation Administration

Policy and proposed updated/revised LMRFD Vacation Administration Policy (Article 63). (Administration/Cass)

- i. Discussion and possible action regarding: Article 62 re: Flex Time Policy. (Administration/Cass)
- j. Discussion and possible action regarding: Update re: sale of Mobile Unit located at 16126 Pierce Ferry Rd. Dolan Springs, AZ. (Administration/Reh-Bower)
- k. Discussion and possible action regarding: Update re: Support Utility Vehicle (U-419). (Administration/Reh-Bower)
- l. Discussion and possible action regarding: Update re: Records Management/Destruction Schedule due 12/31/2019. (Administration/Reh-Bower)
- m. Discussion and possible action regarding: Contract with a Grant Writer re: review of cost and services. (Administration)

9) CONSIDERATION OF FUTURE AGENDA ITEMS.

- Specified tabled items will move to following month's Regular Meeting, unless noted otherwise and/or pending more information.

10) NEXT REGULAR BOARD MEETING DATE & LOCATION. (Subject to change, notice/announcement will be posted via District Website, if any changes occur).

- November 25, 2019 at 12:30 p.m. – Dolan Springs, AZ

11) ADJOURNMENT.

REGULAR AGENDA prepared by: Karen Jackson

Date: 10/17/2019 – 10/23/2019

SIGNED/POSTED by: *Karen Jackson*

Date/Time: 10/23/2019 8:17 a.m.

Pursuant to the Americans with Disabilities Act (ADA), the Lake Mohave Ranchos Fire District endeavors to ensure accessibility of all its programs, facilities and services to all persons with disabilities. If any disabled person needs any type of accommodation, please notify the Lake Mohave Ranchos Fire District at: (928) 767-3300, prior to the scheduled meeting time.

LMRFD Official Posting Locations:

Administration / St. 41 (16126 Pierce Ferry Rd Dolan Springs, AZ)

St. 43 (30250 Stillwater Meadview, AZ)

Dolan Springs Community Council (15195 N. Pierce Ferry Rd. Dolan Springs, AZ)

LMRFD Website (www.lmrfd.org)