



LAKE MOHAVE RANCHOS

FIRE DISTRICT

16126 Pierce Ferry Road | P.O. Box 611
Dolan Springs, AZ 86441
Phone: (928) 767-3300 | Fax: (928) 767-3301
Website: www.lmrfd.org



MINUTES OF THE SPECIAL MEETING OF THE LAKE MOHAVE RANCHOS FIRE DISTRICT GOVERNING BOARD

*The Governing Board of the Lake Mohave Ranchos Fire District met in Special Session on **11/06/2019** at **1:00 p.m.** The Meeting was held at the **Lake Mohave Ranchos Fire District St. 43** located at **30250 N. Stillwater in Meadview, AZ**. The Board may vote to go into Executive Session on any Agenda item, pursuant to A.R.S. §38-431.03(A)(3) for legal advice with the District's Attorney on matters as set forth in the Agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action.*

SPECIAL MINUTES

1) CALL TO ORDER.

- Chairwoman Cass called the Special Meeting to order at approximately 1:00 p.m.

2) ROLL CALL OF BOARD MEMBERS.

- Directors present were: Joe Campbell, Larry Tennant and Deb Cass; Chairwoman attended via phone.

3) PLEDGE OF ALLIANCE & MOMENT OF SILENCE. *(To honor those who serve our Country and within Public Safety and to those we've lost).*

- Recited.

4) CALL TO THE PUBLIC &/or CORRESPONDENCE. *(Consideration and discussion of comments and complaints from the public. Those wishing to address the Lake Mohave Ranchos Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item(s) that are not on the Agenda that are raised in the call to the public. However, individual Board Members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restriction of the Opening Meeting Law).*

- Phyllis Aitken – Recommended Mike Karash for appointment of one of the open Board Member seats. Thanked Chief Bonnee and the Administrative Assistant for all the hard work they do for LMRFD to keep it moving forward.

5) BUSINESS.

- a. Discussion and possible action regarding: Ellen Reh-Bower re: Resignation from the Lake Mohave Ranchos Fire District Governing Board of Directors re: effective 10/26/2019; LMRFD Board of Directors to acknowledge and accept and Charlotte Kiffer re: Resignation from the Lake Mohave Ranchos Fire District Governing Board of Directors re: effective 11/1/2019; LMRFD Board of Directors to acknowledge and accept. (Cass)
- Chairwoman Cass explained that resignations were received by Ellen Reh-Bower and Charlotte Kiffer from the LMRFD Board of Directors and thanked them for their service. Chairwoman Cass motioned to accept and approve Ellen Reh-Bower's resignation from the LMRFD Board of Directors effective 10/26/2019 and to accept and approve Charlotte Kiffer's resignation from the LMRFD Board of Directors effective 11/1/2019. Director Campbell 2nd. No further discussion. Directors Campbell, Tennant and Cass voted "Aye." Motion carried, unanimously.
- b. Discussion and possible action regarding: Announcement re: Lake Mohave Ranchos Fire District Governing Board of Directors open seats (2) for appointment and Administration to prepare announcement, application process from prospective candidates and items alike. (Cass/Administration)
- Chairwoman Cass stated there's 2 open seats to fill within 90-days from each resigned Member's date of resignation and the candidate must be a registered voter and on the tax roll for consideration to be appointed. Chairwoman Cass motioned to direct the Chief to have the Administrative Assistant post the notice of open seats, applications on the Website and applications be emailed to the Administrative Assistant for processing for the Board Binders for the November 25, 2019 Regular Meeting and possible appointment of open seats then. Applications deadline is November 15, 2019 by 5:00 p.m. Director Campbell 2nd. No further discussion. Directors Campbell, Tennant and Cass voted, "Aye." Motion carried, unanimously.
- c. Discussion and possible action regarding: DeMaio re: Possible Sick, Vacation & Shift Coverage payout. (Cass)
- Chairwoman Cass stated whether prior Board Members agree or not, the Contract for former Chief DeMaio outlined any accrued and unused time, also noting the time was shown to them several times from Mr. Buldra and that they had failed to follow legal advice. Chairwoman Cass motioned to approve payment to Tony DeMaio for the accrued and unused time not to exceed \$9,000.00 per Gabe's calculations and for Administration to prepare a paper check for signatures. Director Campbell 2nd. No further discussion. Director Campbell voted, "Aye." Director Tennant abstained. Director Cass voted, "Aye." Motion carried.
- d. Discussion and possible action regarding: Consent Items for approval of Policies re: Article 51 Classification/Job Description Plan; Article 52 Employment Categories; Article 53 Time Keeping Requirements; Article 54 Overtime Compensation/Compensatory Time; Article 55 Work Schedule Suppression

Personnel and approval of revised/updated Administration; Hours of Operation Policy to Article 56 Administration Work Schedules (Administrative/Non-Suppression). (Cass/Administration)

- Chairwoman Cass noted she was combining Items D & E, explaining these are standard revisions and per laws for consent approval. Chairwoman Cass motioned to approve Article's 51 through Article's 56 effective 11/6/2019 as listed for Item D and motioned to approve the addition to the By-Laws effective 11/6/2019 as listed for Item E. Director Campbell 2nd. No further discussion. Directors Campbell, Tennant and Cass voted, "Aye." Motion carried, unanimously.
- e. Discussion and possible action regarding: Consent Item for approval of re: Amendment and/or addition to the adopted/approved (10/28/2019) Lake Mohave Ranchos Fire District Governing Board By-Laws re: Contact. (Tennant/Administration)
- Director Tennant clarified Item E was approved/combined with Item D. Chairwoman Cass confirmed. (Item E combined with Item D).

6) CONSIDERATION OF FUTURE AGENDA ITEMS.

- Specified tabled items will move to following month's Regular Meeting, unless noted otherwise and/or pending additional information/research.
 - Chairwoman Cass stated due to time constraints that Board Members send their items via email to the Administrative Assistant and Chair for the Regular Meeting.

7) NEXT REGULAR BOARD MEETING DATE & LOCATION. (Subject to change; notice/announcement will be posted via District Website).

- November 25, 2019 at 12:30 p.m. – Dolan Springs, AZ (DSCC)

8) ADJOURNMENT.

- Chairwoman Cass motioned to adjourn the Special Meeting, Director Campbell 2nd. Directors Campbell, Tennant and Cass voted, "Aye." Motion carried, unanimously.
- Chairwoman Cass adjourned the Special Meeting at approximately 1:11 p.m.

SPECIAL MINUTES prepared by: Karen Jackson
(This is a working draft, until Board approval)

Date: 11/7/2019