



# LAKE MOHAVE RANCHOS

## FIRE DISTRICT

16126 Pierce Ferry Road | P.O. Box 611  
Dolan Springs, AZ 86441  
Phone: (928) 767-3300 | Fax: (928) 767-3301  
Website: [www.lmrfd.org](http://www.lmrfd.org)



### NOTICE AND AGENDA OF REGULAR MEETING OF THE LAKE MOHAVE RANCHOS FIRE DISTRICT GOVERNING BOARD

*The Governing Board of the Lake Mohave Ranchos Fire District meet in Regular Session on **11/25/2019** at **12:30 p.m.** The Meeting will be held at **THE DOLAN SPRINGS COMMUNITY COUNCIL (DSCC); 15195 N. Pierce Ferry Rd. Dolan Springs, AZ.** The Board may vote to go into Executive Session on any Agenda item, pursuant to A.R.S. §38-431.03(A)(3) for legal advice with the District's Attorney on matters as set forth in the Agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.*

#### REGULAR AGENDA

- 1) **CALL TO ORDER.**
- 2) **ROLL CALL OF BOARD MEMBERS.**
- 3) **PLEDGE OF ALLIANCE & MOMENT OF SILENCE.** *(To honor those who serve our Country and within Public Safety and to those we've lost).*
- 4) **APPROVAL OF MINUTES. – CONSENT AGENDA.**
  - a. Executive Minutes (public portion) – 10/28/2019
  - b. Executive Minutes (confidential) – 10/28/2019 (Set 1 & 2)
  - c. Regular Minutes – 10/28/2019
  - d. Special Minutes – 11/6/2019
- 5) **REPORTS.**
  - a. **FIRE CHIEF'S REPORT.** *(The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is properly noticed for legal action. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and discussion at a later date. (A.R.S. 38-431.02.K.)*
  - b. **FINANCIAL REPORT(S).**
    1. Review and approval: October 2019 Financial Report(s). *(The financial*

*report(s) are to be reviewed and approved by the Board).*  
(Buldra/Administration)

- c. **AUDIT REPORT.** *(The Audit Report is to be reviewed and approved by the Board).*
  - 1. Review and approval: Lake Mohave Ranchos Fire District Fiscal Year 2018/2019 Audit Report by BDR Richards, CPA's PLC and James Vincent Group. (Richards/Buldra)

6) **EXECUTIVE BUSINESS.** *(Lake Mohave Ranchos Fire District Governing Board public action section on matters held in Executive Session).*

- a. Discussion and possible action regarding: Severance Pay. (Board)
- b. Discussion and possible action regarding: Contract terms/title, retro-active pay, wage increase, duties and payscale for positions regarding employment with LMRFD. (Board)

7) **REGULAR BUSINESS.**

- a. Discussion and possible action regarding: Current LMRFD Vacation Suppression Policy and proposed updated/revised LMRFD Vacation Suppression Policy (Article 64) and current LMRFD Vacation Administration Policy and proposed updated/revised LMRFD Vacation Administration Policy (Article 63) and Article 62 re: Personal Time Off Policy formerly 'drafted' as Flex Time Policy. (Administration/Cass)
- b. Discussion and possible action regarding: Clarification of statement made from 9/23/2019 Regular Board Meeting re: claim. (Tennant)
- c. Discussion and possible action regarding: Quotes re: Auditor for Lake Mohave Ranchos Fire District for Fiscal Years 19/20, 20/21 & 21/22 re: review and possible approval for services. (Administration/Buldra/Tennant)
- d. Discussion and possible action regarding: Quotes and/or Contract/Agreement re: Financial Services/Directors for Lake Mohave Ranchos Fire District re: review and possible approval for services. (Administration//Buldra/Cass/Tennant)
- e. Discussion and possible action regarding: Lake Mohave Ranchos Fire District Board Meeting Minutes, material, Website and Facebook Page. (Cass)
- f. Discussion and possible action regarding: Resolution 2019-004 re: Lake Mohave Ranchos Fire District Governing Board By-Laws re: affirming adoption, approval as described/outlined. (Administration)
- g. Discussion and possible action regarding: VFIS Policy coverage related to issuance of Bond and vote on 10/28/2019 re: possible change. (Administration)
- h. Discussion and possible action regarding: Nominations of candidates/applicants for appointment of vacated Lake Mohave Ranchos Fire District Governing Board seats; Open Meeting Law Compliance confirmation and administer Oath of Office to newly appointed Members. (Cass)
- i. Discussion and possible action regarding: Nomination for Lake Mohave Ranchos Fire District Governing Board Clerk position. (Cass)

- j. Discussion and possible action regarding: Lake Mohave Ranchos Fire District Executive and Regular Monthly Meeting times. (Cass)
- k. Discussion and possible action regarding: AFDA (Arizona Fire District Association) Annual Winter Conference 2020 re: Statutory Training, additional courses/training, reservations (Conference & Lodging). (Administration)

**8) CONSIDERATION OF FUTURE AGENDA ITEMS.**

- Specified tabled items will move to following month's Regular Meeting, unless noted otherwise and/or pending more information.

**9) NEXT REGULAR BOARD MEETING DATE & LOCATION.** (Subject to change, notice/announcement will be posted via District Website, if any changes occur).

- December 30, 2019 – Meadview, AZ at 12:30 p.m. and/or TBD.

**10) ADJOURNMENT.**

REGULAR AGENDA prepared by: Karen Jackson

Date: 10/31/2019-11/18-2019

SIGNED/POSTED by: *Karen Jackson*

Date/Time: 11/21/2019 12:17 p.m.

*Pursuant to the Americans with Disabilities Act (ADA), the Lake Mohave Ranchos Fire District endeavors to ensure accessibility of all its programs, facilities and services to all persons with disabilities. If any disabled person needs any type of accommodation, please notify the Lake Mohave Ranchos Fire District at: (928) 767-3300, prior to the scheduled meeting time.*

**LMRFD Official Posting Locations:**

*Administration / St. 41 (16126 Pierce Ferry Rd Dolan Springs, AZ)*

*St. 43 (30250 Stillwater Meadview, AZ)*

*Dolan Springs Community Council (15195 N. Pierce Ferry Rd. Dolan Springs, AZ)*

*LMRFD Website ([www.lmrfd.org](http://www.lmrfd.org))*