



LAKE MOHAVE RANCHOS

FIRE DISTRICT

16126 Pierce Ferry Road | P.O. Box 611
Dolan Springs, AZ 86441
Phone: (928) 767-3300 | Fax: (928) 767-3301
Website: www.lmrfd.org



AGENDA OF EXECUTIVE AND REGULAR MEETING OF THE LAKE MOHAVE RANCHOS FIRE DISTRICT GOVERNING BOARD

*The Governing Board of the Lake Mohave Ranchos Fire District will meet in executive session on **11-26-2018** at **11:00 a.m.** and regular session on **11/26/2018** at **1:30 p.m.** The meeting will be held at **The Dolan Springs Chamber of Commerce 16154 Pierce Ferry Rd. Dolan Springs, AZ.** The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. §38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.*

*****NOTE: Executive session will begin at 11:00 a.m. | Regular Session (for the public) will begin at 1:30 p.m. – all items for action will be held during public session, no action will take place during Executive Session. *****

EXECUTIVE AGENDA

1) CALL TO ORDER.

2) ROLL CALL OF BOARD MEMBERS.

3) EXECUTIVE SESSION.

1. *Board of Directors may vote to go into Executive Session for legal advice pursuant to A.R.S. §38-431.03(A)(3), for possible direction to legal counsel pursuant to A.R.S. §38-431.03(A)(4) and for personnel matters pursuant to A.R.S. §38-431.03 (A)(1) for the following matters:*
 - a. Discussion regarding: Waiver of executive session information for EEOC and ADA Investigations. (Terrill)
 - b. Discussion regarding: Termination of Private Investigator for EEOC matter. (Terrill)
 - c. Discussion regarding: Status; re: discount for annexation matter. (Kiffer)
 - d. Discussion regarding: Attorney services relating to executive session minutes 6/25/2018. (Kiffer)
 - e. Discussion regarding: Attorney services and invoice amount relating to service on 8/16/2018 and 8/17/2018; re: election matter re: possible resolution for invoiced amounts. (Kiffer)
 - f. Discussion regarding: Personnel Matter; re: Fire Chief Contract. (Board/Administration)

- g. Discussion regarding: Personnel Matter re: Karen Jackson; email dated 6/4/2018. (Board/Administration)
- h. Discussion regarding: Memo relating to Administrative Assistant position. (Kiffer)
- i. Discussion regarding: Legal Counsel review of current Administrative Assistant position; current legal research. (Kiffer)

4) ADJOURNMENT.

REGULAR AGENDA

1) CALL TO ORDER.

2) ROLL CALL OF BOARD MEMBERS.

3) PLEDGE OF ALLIEGANCE.

4) APPROVAL OF MINUTES.

- a. Executive Session 6/25/2018
- b. Regular Session 9/26/2018
- c. Executive Session 9/26/2018 (Set 1, Set 2 and Item K)
- d. Special Session – Executive 10/10/2018
- e. Regular Session 10/22/2018
- f. Executive Session 10/22/2018 (Set 1, Set 2 and Item K)

5) REPORTS.

- a. **October 2018 Financial Report(s).** *(The financial report(s) are to be reviewed and approved by the Board).*
- b. **Fire Chief's Report.** *(The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is properly noticed for legal action. Therefore, action taken as a result of the Chief 's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and discussion at a later date. (A.R.S. 38-431.02.K.)*

6) CALL TO THE PUBLIC & CORRESPONDENCE. *(Consideration and discussion of comments and complaints from the public. Those wishing to address the Lake Mohave Ranchos Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item(s) that are not on the Agenda that are raised in the call to the public. However, individual Board Members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restriction of the Opening Meeting Law.)*

- a. Correspondence re: Donation

7) BUSINESS.

- j. Discussion and possible action regarding: Waiver of executive session information for EEOC and ADA Investigations. (Terrill)
- k. Discussion and possible action regarding: Termination of Private Investigator for EEOC matter. (Terrill)
- l. Discussion and possible action regarding: Status re: discount for annexation matter. (Kiffer)
- m. Discussion and possible action regarding: Attorney services relating to executive session minutes 6/25/2018. (Kiffer)
- n. Discussion and possible action regarding: Attorney services and invoice amount relating to services on 8/16/2018 and 8/17/2018; re: election matter re: possible resolution for invoiced amounts. (Kiffer)
- o. Discussion and possible action regarding: Personnel Matter; re: Fire Chief Contract. (Board/Administration)
- p. Discussion and possible action regarding: Personnel Matter re: Karen Jackson; email dated 6/4/2018. (Board/Administration)
- q. Discussion and possible action regarding: Memo relating to Administrative Assistant position. (Kiffer)
- r. Discussion and possible action regarding: Legal Counsel review of current Administrative Assistant position; current legal research. (Kiffer)
- s. Discussion and possible action regarding: Payroll discrepancy matter re: update. (Terrill)
- t. Discussion and possible action regarding: LMRFD Credit Card Policy; draft for possible approval. (Terrill)
- u. Discussion and possible action regarding: LMRFD Personnel Evaluation Policy; possible draft for approval. (Terrill)
- v. Discussion and possible action regarding: Sale of surplus fire engines; setting minimum bid amount. (Administration)
- w. Discussion and possible action regarding: AFDA 2019 Winter Conference; information. (Administration)
- x. Discussion and possible action regarding: VFIS renewal policy for LMRFD; effective January 1, 2019-December 31, 2019. (Administration)
- y. Discussion and possible action regarding: Resolution 2018-007 re: Annexation for Michael W. Feis property. (Administration)
- z. Discussion and possible action regarding: Attorney Larry H. Parker re: Lien Settlement for Ambulance charge. (Administration)
- aa. Discussion and possible action regarding: Canvas of the General Election. (Cass)
- bb. Discussion and possible action regarding: Certificate of Compliance and Oath of Office Effective 12/1/2018 for re-elected and newly elected LMRFD Board Members. (Cass)

8) CALL TO THE PUBLIC & CORRESPONDENCE. *(Consideration and discussion of comments and complaints from the public. Those wishing to address the Lake Mohave Ranchos Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item(s) that are not on the Agenda that are raised in the call to the public. However, individual Board Members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restriction of the Opening Meeting Law).*

9) CONSIDERATION OF FUTURE AGENDA ITEMS.

- All tabled items will automatically move to following month's Regular Meeting, unless noted otherwise and/or pending more information.

10) NEXT REGULAR BOARD MEETING DATE & LOCATION.

- TBD (due to Holiday)

11) ADJOURNMENT.

AGENDA prepared by: Karen Jackson
AGENDA SIGNED/POSTED BY: *Karen Jackson*

Date: 11/20/2018
Date: 11/23/2018 10:31 a.m.

Pursuant to the Americans with Disabilities Act (ADA), the Lake Mohave Ranchos Fire District endeavors to ensure accessibility of all its programs, facilities and services to all persons with disabilities. If any disabled person needs any type of accommodation, please notify the Lake Mohave Ranchos Fire District at: (928) 767-3300, prior to the scheduled meeting time.

LMRFD Official Posting Locations:

Administration / St. 41 (16126 Pierce Ferry Rd Dolan Springs, AZ)

St. 43 (30250 Stillwater Meadview, AZ)

Dolan Springs Chamber of Commerce (16154 Pierce Ferry Rd Dolan Springs, AZ)

LMRFD Website (www.lmrfd.org)

