



LAKE MOHAVE RANCHOS

FIRE DISTRICT

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MINUTES OF THE REGULAR MEETING OF THE LAKE MOHAVE RANCHOS FIRE DISTRICT GOVERNING BOARD

*The Governing Board of the Lake Mohave Ranchos Fire District met in Regular Session on **8/28/2020** at **12:30 p.m.** The Meeting was held at the **The MCA (Meadview Civic Association)** located at **247 Meadview Blvd. Meadview, AZ**. The Board may vote to go into Executive Session on any Agenda item, pursuant to A.R.S. §38-431.03(A)(3) for legal advice and A.R.S. §38-431.03(A)(4) for legal direction with the District's Attorney on matters as set forth in the Agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.*

MINUTES

1) CALL TO ORDER.

- Director Cass called the Meeting to order at approximately 12:30 p.m.

2) ROLL CALL OF BOARD MEMBERS.

- Mike Karash, Joe Campbell, Steve Berg; Board Clerk and Deb Cass; Board Chair.

3) PLEDGE OF ALLIANCE & MOMENT OF SILENCE. *(To honor those who serve our Country and within Public Safety and to those we have lost).*

- Recited & Acknowledged.

4) CALL to the PUBLIC. *(The Fire District Board is not permitted to discuss or take action on any item(s) that are not on the Agenda that are raised in the call to the public. However, individual Board Members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restriction of the Opening Meeting Law).*

- Randy Stultz – Spoke about an incident that occurred in Meadview (brush fire on the side of the road), noting that Hayden Fry did a great job on scene. Mr. Stultz stated another gentleman and himself assisted Mr. Fry as well. Mr. Stultz wanted to know where the Fire Department and additional help/resources were. Mr. Stultz stated the County has a tanker available if requested for additional aid, noting Troy (County Supervisor) could probably gather a list of Volunteers as well.
- Charlotte Kiffer – Noted the Executive Session listed for vacant Board Member seat, stating in the 3.5 yrs. she was on the Board it was always done in public session, she stated it gives the appearance of secrecy and that the taxpayers have a right to know what their qualifications are. Ms. Kiffer asked the Board to place on the Agenda for next month's Meeting the Administration hours of M-Th with closures on Fridays, noting the citizens weren't consulted to find out if it benefited them, that it eliminated someone from being there to provide services for incidents, and that with the Board Meetings on Fridays there's overtime expenses. Ms. Kiffer noted the Waldorf University on the Agenda recalling the Board had reviewed with former Chief DeMaio a partnership with MCC and suggested energy be placed

with partnering with a local program. Ms. Kiffer noted the Policies on the Agenda for approval stating that it needs to show where it exists under the old ones, explaining that if it doesn't reflect changes, modifications, deletions, etc. the old policies are still in effect. Ms. Kiffer noted she was very opposed to getting rid of the long-term Accountant, explaining that at AFDA they suggest departments should have an independent, out of house group reviewing your monthly information. She explained the Board removed that and gave that to an employee, stating that person was involved in a controversy 2 years ago with an employee's embezzlement. She stated she believed the Board doesn't know how much they are paying the Administrative Manager in overtime, also noting the Financial Clerk was supposed to be 6 hours a week. Ms. Kiffer asked the Board to review and requested on the Agenda the Administrative Managers time from July 2019-current and the Financial Clerks time from Feb 2020-current. She thanked the Board for having the public at the Meeting.

- Director Cass asked for clarification regarding the M-Th schedule. Ms. Kiffer explained with the closure on Fridays the Chief is not available to help in Dolan Springs or Meadview for fires and the overtime issue is with the Administrative Manager.
- Doug Parker – Expressed appreciation to Hayden Fry for Volunteering for the District, also noting he's a hard worker.
- Theodora Koeppen – Ms. Koeppen wanted to know the status of the cardiac monitors that were purchased and how they were working in providing the information to KRMC and the feedback.
- Ellen Reh-Bower – Lodged a complaint against the Board for the unnecessary payout for approximately \$9k to a former employee. She stated that Director Cass and Director Campbell voted on November 6, 2019 against previous Board action taken. Ms. Reh-Bower stated that Chair Cass dishonestly stated at the meeting that former board members failed to follow legal advice and the \$9k was based on the Accountant's advice. Ms. Reh-Bower stated that was a lie. Ms. Reh-Bower stated the Accountant's final determination after adjustments were made were for overuse of vacation time, illegal claim for sick time payout and time erroneously claimed before being hired as Chief, explaining the Accountant stated the employee owed the District \$3,042.95. Ms. Reh-Bower reminded the Board of what they voted for in September and that they agreed with the Accountant and Attorney's advice. Ms. Reh-Bower stated the Board did not pursue collection of the monies owed based on legal advice. Ms. Reh-Bower stated the maneuver by Chair Cass on November 6, 2019 displayed her favoritism taking priority over her duty to the Taxpayers. Ms. Reh-Bower stated there is another \$5k in talks of being paid out to an employee and wanted to see reigns put on the unnecessary spending. Ms. Reh-Bower stated her concern with the removal of the \$10k Volunteer Support line item out of the Budget as well. Ms. Reh-Bower stated she appreciated the open meeting.

5) APPROVAL OF MINUTES. – CONSENT AGENDA.

a. Regular Minutes – 7/24/2020

- Director Cass motioned to approve the Regular Minutes of 7/24/2020, Director Berg 2nd. Director Berg clarified the forgiven debt was due to a mistake in billing and asked if LMRFD still places Liens on properties. Chief Winn stated that practice hasn't been done in years. Chief Winn stated a collection agency is used through the Billing Company. Chief Winn stated the Uncollectable status YTD approximately is \$360,000-\$390,000 noting that is current to 121+ past days. Chief Winn stated he will be having a discussion on the percentage of collection rate with the Billing Company. Directors Berg, Karash, Campbell and Cass voted, "Aye." Motion carried, unanimously.

6) REPORTS.

- a. **CHIEF'S REPORT.** *(The governing body may not propose, discuss, deliberate, or take legal action on this matter unless the specific matter is properly noticed for legal action. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and discussion at a later date. (A.R.S. 38-431.02.K.)*

Chief Winn provided the Chief's Report:

- RUN REPORT:
 - EMS CALLS: 36
 - PUBLIC ASSISTS: 2
 - FIRE CALLS: 7
 - ILLEGAL BURN: 3
 - MISC: 27
 - MUTUAL AID CALL: 1
 - TOTAL APRIL RUN REPORT: 75
 - MEADVIEW COVERAGE DAYS FOR JULY: 8 (Call-Offs)

Chief Winn explained historically Meadview has been covered 10-15 days per month. Chief Winn explained his understanding of this was from the statistical call needs and tax revenue generated in Meadview. Chief Winn explained that our Paid-On-Call personnel primarily work in Meadview, those personnel work for other agencies full-time and their primary obligation is to their full-time employment location. Chief Winn explained their primary employment has made it clear to them if they decide to work at our organization over their home organization, they wouldn't have their job at their primary location. Chief Winn stated that has been made abundantly clear to those personnel. Chief Winn stated he's covered shifts due to shortages. Chief Winn explained money, or a challenge is why other personnel go work part-time at another location. Chief Winn stated the shortages of personnel are due to COVID-19, KFD for example has been running squads around the clock and explained the Wildfire season. Chief Winn explained there is a finite number of trained personnel in Mohave County. Chief Winn explained that for a Firefighter to be Firefighter I and II certified, they must go through an Academy. The cost is approximately \$3,500-\$4,500 for the Academy. Chief Winn stated agencies require their personnel to be Firefighter I & II certified. Chief Winn explained preference is a Firefighter/Paramedic in Meadview. Chief Winn stated in order to become a Paramedic you first have to be an EMT noting it's a 6 month course and up to \$1,000, the requirements to be a Paramedic are that you have to be an EMT for 2 years and then you can enter the Paramedic Program which costs approximately \$5,000-\$8,000 (depends on location/credentials) and it takes 1.5-2 years for completion. Chief Winn explained the wage scale between local agencies for a Paramedic is as follows: KFD \$17.53/hr., NACFD \$15.00/hr., GVFD \$16.00/hr., AMR \$16.00/hr. (approximately), BHCDFD \$18.25/hr., and LMRFD \$13.53/hr. Chief Winn stated LMRFD offers plenty of challenges (i.e. Hour to hour and a half transport keeping that patient alive) explaining personnel have enjoyed the challenges, but some work 1 shift and they are done and don't work for us again. Chief Winn explained we've spent money to outfit them and then they decide this wasn't for them, noting it's unfortunate and costs the District money. Chief Winn explained the challenge is the individual's primary employment holds the reigns on when and where they will be. Chief Winn clarified the lack of coverage for July in Meadview was due to lack of personnel (call-offs), COVID-19 and Wildfire season (fire assignments) and that is has affected them coming into working for us. Chief Winn elaborated on the incident (brush fire) stating he was notified of that call, he responded in route, noting it was also an After-Hours Call. Chief Winn explained Hayden contacted him, that he had provided very little information at the time on the fire size, that Hayden felt a brush truck was appropriate to take and they both agreed on that decision. Chief Winn stated with the minimal information, that seemed like the best course of action. Chief Winn stated his response was canceled by those on scene and he was not advised there were civilians fighting that fire and he would have liked to of known that. Chief Winn stated he would like to fix the issue with Meadview coverage and stated the only process he has right now is to suggest annexations. Chief Winn reviewed the pros for being annexed into the District, noting it could provide more coverage to the area. Chief Winn stated the con is a Taxpayer will pay more on their tax bill. Chief Winn stated those in the District should ask their neighbors who are not in the District why not, why they aren't supporting the services that are desired. Chief Winn provided a rough estimate of \$300k for additional coverage for 365 days (also covers increase cost of maintenance, fuel, utilities, etc.) Chief Winn stated he's been working on Meadview coverage issues and ideas for a few months. Ms. Kiffer asked to speak. Ms. Kiffer

stated that prior Chief's for the most part were able to cover Meadview for at least 15 days per month with part-time personnel. Ms. Kiffer stated she would hate to see the Board spin their wheels on what has already been discussed. Ms. Kiffer suggested the question that should be asked is what outreach will be done with other agencies for Meadview coverage. Ms. Kiffer commended the past 2 Fire Chief's for the provided coverage to Meadview. Doug (last name inaudible) asked to speak. Doug wanted clarification for the property tax increase if residents were in the District. Chief Winn stated for those not in the District their property tax would increase, it's not implied for residents already in the District. Chief Winn explained FDAT (Fire District Assistance Tax) and noted that is Statewide, if you are in the District it will show LMRFD in addition. Phyllis Aitken explained the tax rate (3.25%) and the benefits of being in the District and having those services. Director Campbell noted that when it was formed people were given the choice to be in or out of the District, noting that is what he was told many years ago. Director Berg explained the District formation and the mapping issues from the County. Director Berg explained 20 years ago and every so many years after the annexation effort is attempted, he encouraged people to continue, but explained the problem is people aren't in Meadview enough full-time, with contiguous property that want to get into the District.

- MEETINGS/CONFERENCES/TRAININGS:
 - 07/02/20 Meeting with Assistant Chief Martin (GVFD)
 - 07/06/20 Lexipol web Meeting
 - 07/09/20 WACEMS (zoom)
 - 07/13/20 Lexipol web meeting
 - 07/14/20 Run Review (zoom)
 - 07/14/20 Provider Meeting (zoom)
 - 07/15/20 DEMA (zoom)
 - 07/22/20 Meeting with T. Flanigan (KFD) (ImageTrends)
 - 07/22/20 Meeting with Chief Cunningham (GVFD)
 - 07/23/20 Lexipol web meeting
 - 07/23/20 MCFOA (zoom)
 - 07/30/20 Airway Lab
- DISTRICT PROPERTIES:
 - Station 41 AC unit repair
- DISTRICT VEHICLES:
 - Engine 411 Tire damage (replaced)
 - Water Tender 418 Tire damage (replaced)
 - Brush 416 Tire damage (replaced)
 - Chief Winn explained Redburn Tire is used, they provide Government pricing and give the best deal for the tires used. Director Karash asked for clarification with staffing level in the apparatus due to these expenses. Chief Winn explained due to being woefully understaffed, it's generally 1 personnel operating. Chief Winn clarified the tire damage occurred with those 3 units from a call with the Reporting Party (RP) providing directions and with the rough terrain the crews went on, noting it was a rock in the road that just sliced the tires and created the damage.
- PROJECTS IN THE WORKS:
 - Grant research
 - Rate Increase inquiry (DHS)
 - Lexipol Policy Manual (continued)
 - Report Writing Training (started)
- OTHER:
 - Prioritizing Station and Vehicle repairs

b. FINANCIAL REPORT(S).

1. Review and approval: July 2020 Financial Report(s). *(The financial report(s) are to be reviewed and approved by the Board).* (Administration)

Chief Winn provided the July 2020 Financial Report:

- Total Warrant Revenue (includes property taxes, FDAT and Interest): \$22,351.72
- Total Ambulance Revenue: \$15,773.48
 - Chief Winn noted Ambulance Revenue comes in monthly.
- Miscellaneous Income: \$20.00
- Donations: \$77.00
 - Total Monthly Revenue: \$38,222.20
 - Total monthly expenditures: \$57,932.88
 - Chief Winn noted the difference in Revenue and Expenditures is due to primary Revenue being tax money and that comes in only a few times a year.
- Total Warrant Account Register Balance as of 7/31/2020: \$561,796.35
- Total Wells Fargo Account Register Balance as of 7/31/2020: \$43,151.97
 - Total combined Balance: \$604,948.32

Director Cass motioned to approve the July 2020 Monthly Financial Report, Director Campbell 2nd. Directors Campbell, Berg, Karash and Cass voted, "Aye." Motion carried, unanimously.

7) BUSINESS.

- a. Discussion and possible action regarding: LMRFD Volunteers re: review. (Berg)
- Director Berg stated various budgets were submitted to the Board and those Budgets included monies for Volunteers, noting the final Budgeted amount in various subsections of the Budgets totaled \$3,150, these were reviewed from March – June and included projected out years as required. Director Berg stated the reason for bringing this up is there is talk that the Board is not conducive to having Volunteers, noting that isn't true and that the Budgets have been pretty consistent with the Volunteers since they started reviewing them. Director Berg asked the Chief what the requirements are for the Volunteers. Chief Winn stated currently there are 4 Volunteers; Hayden with a Wildland Certification, Scott Aitken; long time Firefighter that moved down from UT and has been with LMRFD as a Volunteer for a couple of years. Chief Winn praised Mr. Aitken's dedication to Volunteering for the District noting that he's the LMRFD Volunteer Coordinator and is utilizing Mr. Aitken to assist with trainings for Volunteers and response for calls. Chief Winn noted another Volunteer the LMRFD has drives the equipment, but has no certifications and lastly explained there's another Volunteer that was a Firefighter/EMT but didn't keep up on his certifications and he Volunteers when he can due to his other job. Chief Winn stated they've started monthly trainings and what is needed in a Volunteer is to be able to perform strenuous activities, pass a background and drug test. Chief Winn stated LMRFD will provide the training for the Volunteers in a safe manner to bring them up to par. Chief Winn mentioned he's had 2 individuals apply to Volunteer (both living out of the area) since May and both of them Volunteer elsewhere and those organizations have requirements for time for their Volunteers. Chief Winn told those two individuals they could come and assist with LMRFD if things changed with GVFD. Chief Winn stated he is not opposed to Volunteers, and that ideally, he'd like to have 10-12 Volunteers. Director Berg asked the Board if they were opposed to Volunteers. All Board Members present stated they were not opposed and welcomed Volunteers. Chief Winn stated the Volunteers are considered employees and the cost for AZ State Fire School class could be obtained with a scholarship, but sending to a Fire Academy would cost additional monies and the District doesn't have that at this time. Ms. Reh-Bower suggested simplifying the application with categories for what a

person could Volunteer for and making a notice with a flyer with information provided to encourage people to apply to Volunteer. Mr. Stultz wanted to know what LMRFD offered Volunteers, noting where he was from, they provided a property tax discount or registration paid for a year. Mr. Kiffer asked if the Volunteers were covered under Workers Compensation and Chief Winn stated the simple answer is yes. No Action.

- b. Discussion regarding: Maintenance & Repairs expenditures (apparatus/vehicles) for the Lake Mohave Ranchos Fire District. (Cass/Berg)
 - Chief Winn noted this was a request from a Member of the Public and they wanted to know what was spent at Martin Swanty. Chief Winn stated Martin Swanty totaled at \$6,624.17 and in review he provided the other vendors used for Maintenance and Repairs throughout FY 19/20 as follows: B&B Auto \$1,292.49, United Transmission \$2,403.83, Kingman Auto Supply \$5,198.56, O'Reilly \$968.75, Redburn Tire \$8,324.89, Safelite Auto \$635.14, Stockton Hill Tire \$1,528.82 and Tim Smith \$12,991.20 for a total of \$39,967.85 approximately. Chief Winn stated the expenses are evenly distributed amongst quite a few vendors.
- c. Discussion and possible action regarding: Estimates for Ambulance repair(s). (Administration)
 - Chief Winn stated that Martin Swanty provided a cost estimate of \$5,378.43 to repair the transmission, noting they explained there was metal lodged in the transmission which caused the catastrophic failure. Chief Winn explained that Ms. Jackson advised him a transmission with a driveline included, cost less with Martin Swanty previously. Chief Winn spoke with the Service Manager and the Service Manager wasn't charging the agreed upon Labor Rate of \$110/hr., they were charging \$130/hr. and also noted Martin Swanty's was charging a higher tax rate. Chief Winn noted he wasn't pleased with the explanation for the cost estimate and checked with another vendor. The other vendor provided a cost estimate at \$4,443.20. Chief Winn explained they were apples to apples estimates and it's an 18-month warranty, noting an extended warranty could be purchased for approximately and additional \$225.00. Ms. Kiffer thanked the Chief for scrutinizing the bill to make sure they were getting what they were paying for and asked that the Board rescind their action related to Martin Swanty from the February meeting. Director Berg motioned to give the Chief permission to pursue other avenues for vehicle repairs with a limit of up to \$5,000, Director Karash 2nd. Directors Berg, Karash, Campbell and Cass voted, "Aye." Motion carried, unanimously.
 - Chief Winn asked to provide additional information for clarification for Item 7C after Item 9B was completed. Chief Winn stated it may have been misunderstood as to what he had stated, and he wanted it to be clarified for understanding. Chief Winn noted the current estimate is the only one we are having an issue with, the previous repairs they provided were at a great deal to LMRFD based off the discounted agreed rate, the tax and labor were all correct, there were no previous issues or anything done wrong, this new estimate was out of line though as compared to the past. Chief Winn stated that may be due to employee changes with Martin Swanty. No Action.
- d. Discussion and possible action regarding: Legal Counsel re: Waiver of potential conflicts of interest. (Administration)
 - Chief Winn explained that LMRFD and GVFD have the same legal counsel and with matters like IGA's that the Attorney provided a Waiver of potential conflicts of interest for the Board to review and consider for authorization. Chief Winn read aloud the statement provided by Legal Counsel as follows: I reviewed this document for Golden Valley FD in January 2020, which means there is a potential conflict of interest arising from representation of two (2) separate signatories of the IGA. The nature of the conflict is characterized as a "waivable conflict," meaning that the parties – GVFD and LMRFD can each waive the potential conflict, so that I can sign on behalf of LMRFD. I have drafted a conflicts of interest letter and waiver of same that must be sent to all Board Members and agenda'd on the next Fire Board Agenda for open meeting to address the conflict issue. If the Board agrees to waive the conflict, then it must sign the waiver of the conflict and return to me. Director Cass motioned to accept

the conflicts of interest waiver with the Attorney and between Golden Valley Fire, Director Berg 2nd. Directors Berg, Campbell, Karash and Cass voted, "Aye." Motion carried, unanimously.

- e. Discussion and possible action regarding: Intergovernmental Agreement between the Northern Arizona Consolidated Fire District #1, Golden Valley Fire District, Lake Mohave Ranchos Fire District, and the City of Kingman for Automatic Aid re: review for possible reapproval due to legal counsel change and possible approval for signatures. (Administration)
- Chief Winn explained this was previously approved noting it needed reapproved due to legal counsel change and the conflicts of interest being addressed. Director Cass motioned to approve the IGA between NACFD, KFD, GVFD and LMRFD, Director Berg 2nd. Directors Berg, Campbell, Karash and Cass voted, "Aye." Motion carried, unanimously.
- f. Discussion and possible action regarding: Consideration and possible approval for a Learning Partnership re: Waldorf University and authorization for Administration to complete information documents. (Administration)
- Chief Winn informed the Board this is the sister University to Columbia Southern University and the District currently has a learning partnership with them online. Chief Winn explained Waldorf offers a 10% tuition discount for employees pursuing a degree and they also offer free textbook rentals. Chief Winn explained the Learning Partnership can be rescinded by either party at any time without legal ramifications. Chief Winn explained it provides the employees, spouses, their children to attend either University. Chief Winn stated they will use LMRFD for advertisement in return. Phyllis Aitken wanted to know what classes were offered. Chief Winn stated they offer classes such as law enforcement, fire science and an array of other classes for other degrees. Ms. Aitken wanted to know if its primary use was for present employees in fire and ems. Chief Winn stated, yes it could and can also be used by their spouses and children. Director Cass motioned to authorize administration to complete the information documentation with Waldorf University. Director Karash 2nd. Directors Karash, Campbell, Berg and Cass voted, "Aye." Motion carried, unanimously.
- g. Discussion and possible action regarding: Possible approval of Lake Mohave Ranchos Fire District Policies re: Policy 206 (Administrative Communications), Policy 311 (Safe Haven Newborn Law), Policy 315 (Child Abuse), Policy 318 (Adult Abuse), Policy 324 (Grocery Shopping On-Duty), Policy 608 (Health Insurance Portability and Accountability Act Training), Policy 703 (Use of District Vehicles), Policy 709 (Photography and Electronic Imaging), Policy 710 (Non-Official Use of District Property), Policy 803 (Patient Medical Record Security and Privacy), Policy 901 (Arizona Division of Occupational Safety and Health Inspections), Policy 902 (Arizona Division of Occupational Safety and Health Notification of Illness, Injury or Death), Policy 911 (Vehicle Seat Belts), Policy 917 (Personal Firearms), Policy 1003 (Position Descriptions), Policy 1010 (Discriminatory Harassment), Policy 1015 (On-Duty Voting in Statewide Elections), Policy 1023 (Lactation Breaks), Policy 1024 (Smoking and Tobacco Use), Policy 1025 (Drug-and Alcohol-Free Workplace), Policy 1032 (Release of HIPAA-Protected Information), Policy 1038 (Family and Medical Leave), Policy 1039 (Military Leave), Policy 1043 (Anti-Retaliation), Policy 1103 (Flag Display) and prior approved policies approval of format change re: Policy 1045 (Personal Time Off), Policy 1046 (Compensation Administration), Policy 1047 (Employment Categories), Policy 1048 (Time-Keeping Requirement), Policy 1049 (Work Schedules), Policy 1050 (Telecommuting), Policy 1051 (Vacations – Administration), Policy 1052 (Vacations – Suppression), Policy 1054 (Group Health), and Policy 1055 (District Credit Card). (Administration)
- Chief Winn explained this is in conjunction with Board approval of Lexipol and also includes the meetings that Karen and he have been attending and that this is the fruits of those labors. Chief Winn stated these policies are mostly federal and state mandates and that proper titles were stated and in the correct place. Director Cass inquired about the Grocery Shopping Policy and its use. Chief Winn explained the intended use and the employees using their best judgement and Director Berg agreed. Chief Winn noted section C of the Policy states closest shopping in their immediate response area or as

approved by the Fire Chief. Director Cass inquired about the Personal Firearms policy and wanted clarification to possession. Chief Winn explained the possession and Ms. Jackson noted Section 917.3 is best practice written by an Attorney and 917.4 is State and reads that Members are permitted to store a firearm in the member's personal vehicle parked on District property. Director Berg motioned to approve Policies 206 through 1103 and those Policies are to be effective immediately within the Policy Manual, Director Cass 2nd. Directors Berg, Campbell, Karash and Cass voted, "Aye." Motion carried, unanimously.

- h. Discussion and possible action regarding: Payroll Tax Holiday. (Administration)
 - Chief Winn reviewed what information is available regarding the Payroll Tax Holiday along with the potential impacts of 'deferred' meaning paid back and the burden that could cause. Director Cass motioned to not accept or go into the Payroll Tax Holiday, Director Berg 2nd. No discussion. Directors Berg, Campbell and Cass voted, "Aye." Director Karash "abstained." Motion carried, 3-1.
- i. Discussion and possible action regarding: AFG Grant 2019 re: review of award, review of estimates for expenditures, review and possible approval for additional expenditures to be incurred. (Administration)
 - Chief Winn stated the AFG 2019 Grant was awarded to the LMRFD that the prior Fire Chief had put in for. Chief Winn explained they cut the amount provided down per pack to \$7,000 and it didn't include the RIT system, they denied the 28 face masks w/ SCBA's that were also asked for. Chief Winn explained what he'd like to see is the District go with the MSA G1 SCBA as they are interoperable with other local Departments and the equipment comes with a 15-year warranty. Chief Winn explained the estimates provided and the matching required by the District. Chief Winn noted there is additional monies to expend based on the allotment the Grant award is being provided for. Chief Winn reviewed estimate #1 totaling \$196,271 and estimate #2 totaling \$200,539.55. The awarded monies for the Grant are \$186,666.67. The District has a 5% match and with the 5% and additional monies needed it could approximately be an additional \$2,886.38 above and beyond what was budgeted. Chief Winn recommended that the Board decide if they will accept or reject the Grant award and if accepted, they opt for the estimate of \$200,539.55 which fulfills the obligations and the approval won't exceed that amount, noting he will continue negotiations for an adjustment if possible. Director Cass motioned to accept the AFG 2019 Grant for the SCBA's to the amount of \$200,539.55, Director Berg 2nd. Directors Berg, Campbell, Karash and Cass voted, "Aye." Motion carried, unanimously.

8) EXECUTIVE SESSION.

Board of Directors may vote to go into Executive Session pursuant to A.R.S. §38-431.03(A)(3) for legal advice and A.R.S. §38-431.03(A)(4) for legal direction and A.R.S. §38-431.03(A)(1) for personnel matters for the following matters:

- a. Discussion regarding: Personnel Matter re: Fire Chief Winn re: Fire Chief Contract and performance. (Cass)
- b. Discussion regarding: Interview applicants interested in filling the vacant Board Member seat for the Lake Mohave Ranchos Fire District Governing Board. (Cass)
- Director Cass motioned to enter Executive Session for Item A, Director Campbell 2nd. Directors Campbell, Karash, Berg and Cass voted, "Aye." Motion carried, unanimously.
- Item B not included in Executive Session.
- Chair Cass called recess at 2:50 p.m.
- Executive Session began at approximately 3:00 p.m.
- Executive Session ended at approximately 3:40 p.m.
- Public Session reconvened at approximately 3:41 p.m.

9) BUSINESS.

- a. Discussion and possible action regarding: Fire Chief Contract and performance. (Cass)
 - Director Cass motioned to approve changes to the Chief's Contract as discussed in Executive Session effective 8/28/2020, Director Berg 2nd. Directors Berg, Campbell, Karash and Cass voted, "Aye." Motion carried, unanimously.
- b. Discussion and possible action regarding: Review of applicants for vacated Board Member seat for the Lake Mohave Ranchos Fire District Governing Board re: possible appointment and possible Oath of Office and Certificate of Compliance. (Cass)
 - Director Cass noted 1 person applied for the vacated seat. Director Cass had interview questions to the prospective candidate and Ms. DeLara answered. Ms. DeLara provided the Board detailed information about herself, prior experience and expressed her desire to assist with the Community. Ms. DeLara noted she's been on prior Board's before and also in a similar position as the Chief (on that side). Director Berg motioned to accept Susan DeLara to the LMRFD vacated seat, Director Campbell 2nd. No discussion. Directors Berg, Campbell and Cass voted, "Aye." Motion carried, unanimously.
 - Note: Director Karash exited the Meeting at approximately 4:00 p.m. advising he'd be available via phone if needed.

10) CONSIDERATION OF FUTURE AGENDA ITEMS.

- Specified tabled items will move to following month's Regular Meeting, unless noted otherwise and/or pending additional information.

11) NEXT REGULAR BOARD MEETING DATE & LOCATION. (Subject to change, notice/announcement will be posted via District Website, if any changes occur.)

- 9/25/2020 – Dolan Springs, AZ (Chamber of Commerce) at 12:30 p.m.

12) ADJOURNMENT.

- Director Cass adjourned the Meeting at approximately 4:20 p.m.

MINUTES prepared by: Karen Jackson
 (This is a working draft, until Board approval)

Date: 8/31-9/2 2020