



Lake Mohave Ranchos Fire District



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MINUTES OF THE REGULAR MEETING OF THE LAKE MOHAVE RANCHOS FIRE DISTRICT GOVERNING BOARD

The Governing Board of the Lake Mohave Ranchos Fire District met in Regular Session on **Thursday 05/19/2022 at 1:00 p.m.** The Meeting was held at the **Dolan Springs Chamber of Commerce (16154 Pierce Ferry Rd Dolan Springs, AZ)**. The Board may vote to go into Executive Session on any Agenda item, pursuant to A.R.S. §38-431.03(A)(3) for legal advice and A.R.S. §38-431.03(A)(4) for legal direction with the District's Attorney on matters as set forth in the Agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1) **CALL TO ORDER 1:03pm.**

2) **ROLL CALL OF BOARD MEMBERS**

Directors Aitken, Garza, Karash, and Chairperson Koeppen- PRESENT

Director Braaten arrived at 1:07pm.

3) **PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE** (To honor those who serve our Country and within Public Safety and to those we've lost)

Pledge and moment of silence led by Director Karash.

4) **EXECUTIVE BUSINESS** (Board of Directors may vote to go into Executive Session pursuant to A.R.S §38.431.03 (A) (3))

New Business: no executive session scheduled

5) **MINUTES**

04/21/2022 Regular and Executive Minutes

Motion to accept minutes as presented: Director Garza

Seconded: Director Karash

Vote: Directors Aitken, Garza, Karash, and Chairperson Koeppen- AYE

Director Braaten not present to vote.

6) **CONSENT AGENDA**

a. **Financial Report:** Gabe Buldra of JVG will review financial report

Mr. Buldra was not able to attend. Steven Rodriguez of JVG presented financial report. The following figures are rounded.

Revenue for the month of April is \$102.7K, which is under budget by 5K.

Tax revenue for April is 57.4K, which is under budget by \$24.4K. Non-tax revenue is \$45.3K, which is over budget by \$19.4K.

Expenses for April totaled \$82.3K, which is over budget by 5.4K. This is driven by vehicle repairs and fuel.

Year to date, total revenue is \$1.286 million, which is \$59.3K over budget. This is driven largely by ambulance revenue.

Year to date, total expenses are \$1.109 million, which is 25K under budget. This is due to personnel expenses.

Motion to accept financials as presented: Director Garza

Seconded: Director Karash

Vote: Directors Aitken, Braaten, Garza, Karash, and Chairperson Koeppen- AYE

b. Chief Report: Fire Chief Tim Bonnee will review chief's report

Run Report:

AMR Transports: 0

Med Calls: 97

Dolan Transports: 86

Dolan Refusals: 5

Dolan Public Assists: 2

Fire Calls: 23

Mutual Aid Calls: 2

Highway 93 Calls:16

Meadview Calls: 14

Meadview Transports: 10

Meadview Refusals: 4

Meadview Public Assists: 0

Meadview Coverage Days: 15

Meetings/Conferences/Trainings:

Run Review was on 4/12/2022

District Properties:

The individual that broke into Station 43 via the fingerprints the police obtained. He was found with District property in his possession. Due to compounding circumstances, this person will remain in jail until trial.

District Vehicles:

T-418 required a replacement of a turbo speed sensor along with regular maintenance.

Projects in the Works:

The District will be applying for a Firehouse Subs grant to obtain more turnout gear. As for Wildland deployments, T-418 returned from the District's first assignment of the Wildland season, and the District is sending the ambulance out on another assignment in New Mexico on Tuesday.

The Fire Chief wanted to stress that the District does not lose coverage because of these deployments. The District always remains fully staffed and with vehicles necessary to serve our community. The Wildland program is a way for the District to make use of excess vehicles and willing volunteers to help fund emergency services at home in Dolan Springs and Meadview. The District is paid for every deployment and any costs incurred are reimbursed by the State of Arizona.

The Fire Chief also told the Board that he is looking to cut vehicle maintenance costs by performing small tasks, such as oil changes, in-house.

Lastly, The Fire Chief wanted to inform the public that there are strict guidelines for driving an ambulance. There have been individuals looking to volunteer their time, however the State of Arizona and the base hospital in Kingman have strict requirements for who is able to transport patients. Anybody that wants to drive an ambulance must be certified to do so, as well as be an EMT or Paramedic.

For fire suppression, you do not need to fight fires to be a volunteer. No such certifications are required for driving a water tender. A simple, no-cost 6-hour course can certify someone to shuttle water to a scene.

Motion to accept Chief's report as presented: Director Braaten

Seconded: Director Garza

Vote: Directors Aitken, Braaten, Garza, Karash, and Chairperson Koeppen- AYE

7) REGULAR SESSION

New Business:

- a. **Discussion and possible action:** Tentative adoption of 2023 annual budget. Gabe Buldra of JVG will present. (Chief Bonnee)

Mr. Buldra was not able to attend. Steven Rodriguez of JVG presented.

Mr. Rodriguez pointed out a few changes in the proposed 2022-2023 annual budget. Firstly, the new tax cap rate is increasing to 3.375%. Despite the area losing assessed value, the District should see an increase tax revenue.

Ambulance revenue is also expected to increase, as an automatic rate increase is expected to go into effect.

Personnel expenses have been increased, in consideration of a \$0.25 raise for fulltime personnel. Also, the number of fulltime personnel is decreasing to 5, which will drive up overtime. The pension plan for fulltime personnel is also increasing.

Operational expenses are staying largely the same, with some increases in real property and decreases in vehicle maintenance.

Grant revenue and expenses both stand at 200K.

Motion to accept tentative 2022-2022 annual budget: Director Aitken

Seconded: Director Braaten

Vote: Directors Aitken, Braaten, Garza, Karash, and Chairperson Koeppen- AYE

b. Discussion and possible action: Wells Fargo Borrowing Request (Chief Bonnee)

Steven Rodriguez of James Vincent Group presented.

This is a line of credit in the amount of 250K through Wells Fargo that is kept in case of emergency. This is simply a renewal of the contract, with no changes to the terms.

Motion to accept the Wells Fargo Borrowing Request: Director Karash

Seconded: Director Aitken

Vote: Directors Aitken, Braaten, Garza, Karash, and Chairperson Koeppen- AYE

c. Discussion and possible action: Fuel storage and supply system installation at Station 41 (Chief Bonnee)

To date, the District has not been able to move forward on the installation of a fuel tank at Station 41 due to problems with the selected vendors. In response, Administrator Glenn Gardner reached out to another contact to obtain another quote.

The new quote, at approximately 24K, includes a tank, card reader, 50 cards, and installation. Quotes for the electrical work and fencing are still pending.

The District is responsible for obtaining the required permits at the county and state level, which has been another roadblock. The state of Arizona's permitting system is fully online and is currently experiencing technical issues that we are working with the state to circumvent.

When the tank is finally installed, the District will receive daily emails with fuel prices from available suppliers. We can get the tank filled 2-3 times per month, as well. Also, the pump will be pre-plumbed for up to three additional tanks, so expansion will not be a problem down the line if the District requires it.

Motion to continue moving forward on the installation of a fuel tank at Station 41: Director Garza

Seconded: Director Aitken

Vote: Directors Aitken, Braaten, Garza, Karash, and Chairperson Koeppen- AYE

8) CALL to the PUBLIC. *(The Fire District Board is not permitted to discuss or take action on any item(s) that are not on the Agenda that are raised in the call to the public. However, individual Board Members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restriction of the Opening Meeting Law).*

Ellen Rey Bower of N Needle, Dolan Springs wished to thank everyone for doing a good job.

Charlotte Kiffer of West 9th Street, Dolan Springs told those present that the Dolan Springs Chamber of Commerce is looking to close in the next few months. LMRFD owns the lease of the land the building sits on, but it is currently unknown who owns the building itself. She suggested looking into the possibility of obtaining the building for the District as an additional source of

revenue. She also mentioned that the Chamber will not be a good posting location for much longer.

Mrs. Kiffer also thanked the Board for changing the Dolan Springs meeting times. She informed the Board that there are families in Meadview that are still unable to attend due to the 10 am schedule at the Meadview Civic Association. If there are scheduling conflicts, she mentioned that meetings had been held at Station 43 in the past.

9) CONSIDERATION OF FUTURE AGENDA ITEMS.

Specified tabled items will move to following month's Regular Meeting, unless noted otherwise and/or pending additional information.

10) NEXT REGULAR BOARD MEETING DATE & LOCATION. (Subject to change, notice/announcement will be posted via District Website, if any changes occur.) **06/16/2022 at 10am** at the **Meadview Civic Association (247 Meadview Blvd, Meadview, AZ 86444)**

Motion to adjourn at 2:19pm: Director Karash

Seconded: Director Braaten

Vote: Directors Aitken, Braaten, Garza, Karash, and Chairperson Koeppen- AYE

MINUTES prepared by Jen Gardner

Date: 05/22/22

MINUTES signed/posted by Jen Gardner

Date: 05/23/2022 11:45am

Pursuant to the Americans with Disabilities Act (ADA), the Lake Mohave Ranchos Fire District endeavors to ensure accessibility of all its programs, facilities, and services to all persons with disabilities. If any disabled person needs an accommodation, please notify the Lake Mohave Ranchos Fire District at: (928) 767-3300, prior to the scheduled meeting time.

LMRFD Official Posting Locations:

Administration / St. 41 (16126 Pierce Ferry Rd Dolan Springs, AZ)
Dolan Springs Chamber of Commerce (16154 Pierce Ferry Rd Dolan Springs, AZ)

St. 43 (30250 Stillwater Meadview, AZ)
US Post Office (250 Pueblo Drive, Meadview AZ)

LMRFD Website (www.lmrfd.org)