



Lake Mohave Ranchos Fire District



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MINUTES OF THE REGULAR MEETING OF THE LAKE MOHAVE RANCHOS FIRE DISTRICT GOVERNING BOARD

The Governing Board of the Lake Mohave Ranchos Fire District met in regular Session on 12/15/2022 at 10:00 a.m. The Meeting was held at the **Meadview Civic Association 247 Meadview Blvd, Meadview, AZ 86444.** The Board may vote to go into Executive Session on any Agenda item, pursuant to A.R.S. §38-431.03(A)(3) for legal advice and A.R.S. §38-431.03(A)(4) for legal direction with the District's Attorney on matters as set forth in the Agenda item. The following topics and any variables thereto, were subject to Board consideration, discussion, approval, or other action. All items were set for possible action.

1) **CALL TO ORDER** Chairperson Koeppen called the meeting to order at 10:00 am

2) **Seating of new board member Johnson**

3) **ROLL CALL OF BOARD MEMBERS 10:00 am**

Director Braaten present

Director Johnson present

Director Nelson absent

Director Koeppen present

Director Aitken present

4) **PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE** (*To honor those who serve our Country and within Public Safety and to those we've lost*)

Director Braaten led the Pledge of Allegiance and moment of silence.

5) **EXECUTIVE BUSINESS** (*Board of Directors may vote to go into Executive Session pursuant to A.R.S §38.431.03 (A) (3))*

Director Braaten motioned to go into executive session

Director Aitken seconded

All aye and opened at 10:01am

A. Discussion and possible action: Chief Bonnee evaluation results by Board Chair Koeppen

B. Discussion and possible action: Report of the Barnett lawsuit by Chief Bonnee

Session was closed with no action taken at 10:15am

6) **MINUTES**

11/17/22 Regular Minutes 10:17 am

All members indicated they had found no issues with the November meeting minutes.

Director Braaten moved to accept the minutes as submitted.

Director Aitken seconded the motion.

All directors voted AYE and the minutes were approved at **10:17 am**

11/29/22 Special meeting minutes 10:18am

Director Aitken noticed a spelling error on page two in the first line 'Brining' should be Bringing

Director Aitken moved to accept the minutes with the correction

Director Braaten seconded the motion.

All directors voted AYE and the minutes were approved at **10:19 am**

7) CONSENT AGENDA

a. Chief Report: Fire Chief Tim Bonnee reviewed the chief's report. **10:20 am**

Run Report:

Amr Transports: **0**

Med Calls: **105**

Dolan Transports: **87**

Dolan Refusals: **3**

Dolan Public Assists: **6**

Fire Calls: **19**

Mutual Aid calls: **3**

Hwy 93 Calls: **28**

Meadview calls: **10**

Meadview transports: **7**

Meadview Refusals: **3**

Meadview Public Assists: **3**

Meadview coverage days: **19**

Meetings/Conferences/Trainings:

Run Review 11/08/2022

District Properties: Nothing new to report

District Vehicles:

- We did go pick up the new Brush truck from California, which is extremely liked so far. We must get our logos on it and the radios programmed, then it will be placed in service.
- Meadview's blue ambulance R-435 is having warranty work done on the injector harness.

Projects in the works:

- I am working on a few grants with the Grant writer for the upcoming AFG grant opening. The tender is one, a SAFER grant for personnel is another.
- We are looking at the steps to start the process for a USDA brick and mortar grant, which is the only grant that will fund the building of a new station with no department match.
- We should be hearing in early January if we got the Firehouse Subs grant for new turnout gear.
- We will be having our 1st LMRFD annual Awards Banquet on Dec. 18 for the Employees and their families. Board Members are welcome to attend.
- The crews have been working on cleaning up and organizing Station 41. We moved a few vehicles up to the bay at Station 42, so we don't have so many vehicles sitting outside at 41.
- The office staff and I are getting office protocols back in place that require having file folders for all vendors electronic and hard copy.
- When it comes to check signing, we will have paperwork with the checks and the board members who sign will be required to initial the invoice or supporting documentation with the checks.
- We did get some info on ambulance options, and we do have the option of a used one with a 5 year unlimited mileage warranty. A new ambulance will cost about \$240,000.00 and take about three years to get, or the used one is a newer Chevy with 20,000 miles for \$150,000.00

Meetings/Conferences/Trainings: All board members and the chief will attend three mandatory trainings on Jan 12th starting at 8am

b. Financial Report: 10:39 am Presented via phone by Gabe Buldra of James Vincent Group, includes:

- Revenue for November was \$138,000.00 which is under budget by \$6,000
- September Expenses totaled \$83,518 which is over budget by \$8,200
- Expenses being over is mostly contributed to the repair done on the brush truck and ambulance
- YTD total revenue is \$681,000 which is \$54,000 over budget
- YTD Expense is \$567,000 which is \$57,000 over budget which with the excess revenue leaves about a \$2,000 deficit. Expenses are over due to fuel and repairs mostly.
- Managerial was over by about \$3,200 which is attributed to the timing of the audit expenses
- Gabe also went into detail as well about the ambulance options. He explained that to sell the ambulance would cost between \$10,000 and \$12,000. He continued with the options for a new one and it being over two years out as well as buying the used one. He explained that interest rates are between 4.5 and 4.7 percent, meaning we would be paying just a little bit more for the used one. He also explained that our cash is up \$200,000 which means we could just pay cash and still be good as for cash.

10:50 am Director Braaten asked if paying half cash half loan was an option, this way it leaves us some cash and our payment would be lower. Gabe said that is also a great option.

10:51 am Director Koeppen asked why payroll was down about \$60,000 which Gabe explained is just due to timing. Meaning last year, we may have needed to make payroll Dec 1st whereas this month we didn't.

10:52 Director Aitken asked why our insurance was over \$4,700.34, why the old van was not listed as a fixed asset, and why we had paid frontier over \$300.00. Gabe explained the insurance is due to an employee having not paid for family coverage, but they are taking a set amount each check so in the next few months it'll go back to normal. Chief Bonnee explained the van is not listed because the desktop deposit did not get put in to until the day before, so it will be on next month. Finally, the admin Briana answered that the payment to frontier was a past bill that had not been paid and had not been scheduled to pay until last month. She added that that was the final bill so there should be no more payments going out to frontier.

Director Aitken called for a motion to accept the consent agenda 10:56 am

Director Braaten seconded the motion

All directors voted AYE and the consent agenda was approved **10:56 am**

8) REGULAR SESSION

New Business:

- a) Discussion and possible action:** Board meeting schedule (dates, times, locations, protocols) for the upcoming year (Director Aitken) **10:56am**

Director Aitken handed this over to Director Braaten who added he had gone down and spoke to the MCA about changing the times of the meeting to consistently be 1:00 pm but keep the date and location the same. Director Koeppen opened it up for board discussion and everyone agreed moving all meetings to 1:00 pm would be nice.

Director Johnson made a motion to accept the time change and update the bylaws according to the changes 11:02

Director Aitken seconded

All directors voted AYE and the motion passed **11:03am**

- b) Discussion and possible action:** Mohave County requirements for annexations (Chief Bonnee) **11:04 am**

- c) Discussion and possible action:** Annexation request for 1895 Cormorant Dr., Meadview (Chief Bonnee) 11:04

The Chief handed this as well as **item B** over to admin Glenn as a whole. Glenn explained that Mohave County has updated their policies which need to include a resolution, which he had taken the liberty of drafting up, and explained that we would also need to do one for all previous annexations. He also added that he had brought the

annexation for The Johnsons and if the board would sign it, Chief could take it to the county.

Director Aitken moved to accept the new resolution

Director Braaten seconded the motion

All directors voted AYE and the motion carried **11:08am**

Director Aitken moved to accept the annexations request of the Johnsons

Director Johnson seconded

All directors voted AYE and the motion carried **11:10**

d) Discussion and possible action: Timely submission of board meeting agenda items (Chief Bonnee) **11:11 am**

Chief Bonnee voiced his concern that we had previously set a deadline for items to be submitted, and since we've been receiving items on Monday and even Tuesday before the meeting. He continued with he would like to firmly make it everything must be submitted the Friday before the meeting at noon, and that anything submitted after will have to wait until next month. Director Koeppen opened this up for discussion. Director Aitken voiced that she had submitted something on Monday and only half was put so she didn't think that was right. The Chief replied with if it's changing or adding the verbiage then that's fine, but he will not, and will advise the staff to not accept any items. Director Aitken also asked that the agenda be sent to each member when finished so they can correct anything if needed.

Discussion was closed with no action at **11:20pm**

9) CALL to the PUBLIC. *(The Fire District Board is not permitted to discuss or take action on any item(s) that are not on the Agenda that are raised in the call to the public. However, individual Board Members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restriction of the Opening Meeting Law).* **11:21 am**

No attendees from the public wished to speak, and this agenda item closed at **11:21 am**

10) CONSIDERATION OF FUTURE AGENDA ITEMS.

Specified tabled items will move to following month's Regular Meeting, unless noted otherwise and/or pending additional information.

- Fuel tank progress
- Frontier bill

Discussion of this item closed at **11:22 am**.

10) NEXT REGULAR BOARD MEETING DATE & LOCATION: (Subject to change, notice/announcement will be posted via District Website, if any changes occur.) **1/19/2023 at 1:00 p.m. at the Dolan Springs Chamber of Commerce 16154 Pierce Ferry Rd Dolan Springs, AZ**

Director Aitken moved to close the meeting at **11:24 am**

Director Braaten seconded the motion

Motion carried and meeting was closed at **11:24 am**.

Prepared by: Briana Thompson
Approved by LMRFD Board on:

Date: 12/15/22
Date:

Pursuant to the Americans with Disabilities Act (ADA), the Lake Mohave Ranchos Fire District endeavors to ensure accessibility of all its programs, facilities, and services to all persons with disabilities. If any disabled person needs an accommodation, please notify the Lake Mohave Ranchos Fire District at: (928) 767-3300, prior to the scheduled meeting time.

LMRFD Official Posting Locations:

Administration / St. 41 (16126 Pierce Ferry Rd Dolan Springs, AZ)
Dolan Springs Chamber of Commerce (16154 Pierce Ferry Rd Dolan Springs, AZ)
St. 43 (30250 Stillwater Meadview, AZ)
Meadview Post Office (250 Pueblo Dr. Meadview, AZ 86444)
LMRFD Website (www.lmrfd.org)