



Lake Mohave Ranchos Fire District



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NOTICE AND AGENDA OF A SPECIAL MEETING OF THE LAKE MOHAVE RANCHOS FIRE DISTRICT GOVERNING BOARD

The Governing Board of the Lake Mohave Ranchos Fire District will meet in a special session on **Thursday 09/21/2023 at 1:00 pm**. The meeting will be held in the small conference room at the **Dolan Springs Chamber of Commerce (16154 Pierce Ferry Rd Dolan Springs, AZ)**. The Board may vote to go into Executive Session on any Agenda item, pursuant to A.R.S. §38-431.03(A)(3) for legal advice and A.R.S. §38-431.03(A)(4) for legal direction with the District's Attorney on matters as set forth in the Agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1) CALL TO ORDER

2) ROLL CALL OF BOARD MEMBERS

3) PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE *(To honor those who serve our Country and within Public Safety and to those we've lost)*

4) REGULAR SESSION

Old Business:

- a. **Discussion:** Director Johnson will open with a quick recap of events since beginning his review of existing LMRFD financial management processes and workflows. Discussion will center around understanding the existing processes, and possible refinements to improve financial process performance, particularly in the area of billing for ambulance services. Director Johnson's introduction will serve as a lead-in to the three new agenda items listed below under New Business.

New Business:

- a. **Discussion and possible action:** Assignments to vendors and employees regarding administration, reporting, collection and billing of ambulance revenue. (Director Johnson)
- b. **Discussion and possible action:** Discussion concerning the existing annual financial audit process and the advisability of retaining a forensic auditor to review District financial records and advise re: strong redundancy and security implementation for same. (Director Johnson)
- c. **Discussion and possible action:** Recommendation to have **all existing financial/billing-related contracts with vendors, including Andres Medical and RFGI (Rozlin Financial) contract**, and all future contracts reviewed by counsel prior to signing to ensure they meet the needs of LMRFD. (Director Johnson)

5) EXECUTIVE SESSION: *(Board of Directors may vote to go into Executive Session pursuant to A.R.S §38.431.03 (A) (3))*

Note: Attorney Nicholas Cornelius will participate in the executive session via phone)

Old Business:

No old business is scheduled to be discussed at this meeting.

New Business:

- a. **Discussion and possible action:** Assignments to vendors and employees regarding administration, reporting, collection and billing of ambulance revenue. (Director Johnson)
- b. **Discussion and possible action:** Advisability of retaining a forensic auditor to review District financial records and advise re: strong redundancy and security implementation for same. (Director Johnson)
- c. **Discussion and possible action:** Recommendation to have Rozlin (RFGI) contract and all future contracts reviewed by counsel prior to signing to ensure they meet the needs of LMRFD. (Director Johnson)

6) RETURN TO REGULAR SESSION

New Business:

- a. **Discussion and possible action:** Assignments to vendors and employees regarding administration, reporting, collection and billing of ambulance revenue. (Director Johnson)
- b. **Discussion and possible action:** Advisability of retaining a forensic auditor to review District financial records and advise re: strong redundancy and security implementation for same. (Director Johnson)
- c. **Discussion and possible action:** Recommendation to have Rozlin (RFGI) contract and all future contracts reviewed by counsel prior to signing to ensure they meet the needs of LMRFD. (Director Johnson)

7) CALL to the PUBLIC. *(The Fire District Board is not permitted to discuss or take action on any item(s) that are not on the Agenda that are raised in the call to the public. However, individual Board Members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restriction of the Opening Meeting Law).*

8) CONSIDERATION OF FUTURE AGENDA ITEMS.

Specified tabled items will move to following month's Regular Meeting, unless noted otherwise and/or pending additional information.

NEXT REGULAR BOARD MEETING DATE & LOCATION. (Subject to change, notice/announcement will be posted via District Website, if any changes occur.) **09/27/2023 at 1:00 p.m. at the Dolan Springs Chamber of Commerce (16154 Pierce Ferry Rd Dolan Springs, AZ).**

Notice prepared by: Glenn Gardner

Date: 09/19/23

AGENDA signed/posted by Jen Gardner

Date: 09/19/23 6:00pm

Pursuant to the Americans with Disabilities Act (ADA), the Lake Mohave Ranchos Fire District endeavors to ensure accessibility of all its programs, facilities, and services to all persons with disabilities. If any disabled person needs an accommodation, please notify the Lake Mohave Ranchos Fire District at: (928) 767-3300, prior to the scheduled meeting time.

LMRFD Official Posting Locations:

Administration / St. 41 (16126 Pierce Ferry Rd Dolan Springs, AZ)
Dolan Springs Chamber of Commerce (16154 Pierce Ferry Rd Dolan Springs, AZ)
St. 43 (30250 Stillwater Meadview, AZ)
Meadview Post Office (250 Pueblo Dr. Meadview, AZ 86444)
LMRFD Website (www.lmrfd.org)