



Lake Mohave Ranchos Fire District



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MINUTES OF THE REGULAR MEETING OF THE LAKE MOHAVE RANCHOS FIRE DISTRICT GOVERNING BOARD

The Governing Board of the Lake Mohave Ranchos Fire District met in Regular Session on **Thursday 08/17/2023 at 1:00 pm**. The meeting was held at **the Meadview Civic Center (247 Meadview Blvd, Meadview, AZ 86444)**.

The Board may vote to go into Executive Session on any Agenda item, pursuant to A.R.S. §38-431.03(A)(3) for legal advice and A.R.S. §38-431.03(A)(4) for legal direction with the District's Attorney on matters as set forth in the Agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1) CALL TO ORDER

Chairperson Koeppen called the meeting to order at 1:00 pm.

2) ROLL CALL OF BOARD MEMBERS

Director Braaten – Present

Director Johnson – Present

Director Nelson – Present

Director Koeppen - Present

3) PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE *(To honor those who serve our Country and within Public Safety and to those we've lost)*

Director Braaten led the Pledge of Allegiance, and a moment of silence was observed. **1:02 pm**

4) EXECUTIVE SESSION: *(Board of Directors may vote to go into Executive Session pursuant to A.R.S §38.431.03 (A) (3))* **No Executive Session is scheduled for this meeting.**

5) MINUTES

a. 7/20/23 Regular minutes

There were no questions concerning the July regular meeting minutes, and Chairperson called for a motion to approve as written.

Director Johnson moved to accept the minutes as written.

Director Nelson seconded the motion.

All directors present voted AYE, the motion was carried and the minutes were approved.

b. 7/20/23 Executive minutes

Director Johnson expressed concerns that the executive minutes were not very detailed. Admin and Director Nelson stated that the minutes are to record items discussed, decisions made, and actions taken and are not intended to be detailed. Since no decisions were made and no actions taken other than to carry items over for the next executive session, the minutes will be brief. Chairperson Koeppen called for a motion to approve the July Executive meeting minutes as written.

Director Nelson moved to accept the July Executive meeting minutes as written.

Director Braaten seconded the motion.

Director Braaten – AYE

Director Johnson – Abstained

Director Nelson – AYE

Director Koeppen – AYE

The motion was carried by a vote of 3-1 and the minutes were approved.

6) CONSENT AGENDA

a. Chief Report: presented by Chief Bonnee at 1:06 pm

(Notwithstanding subsection H of this section, the chief administrator, presiding officer or a member of a public body may present a brief summary of current events without listing in the agenda the specific matters to be summarized, if:

1. The summary is listed on the agenda. 2. The public body does not propose, discuss, deliberate or take legal action at that meeting on any matter in the summary unless the specific matter is properly noticed for legal action. (A.R.S. 38-431.02.K.)

Run Report:

AMR Transports: 0

Med Calls: 93

Fire Calls:23

Mutual Aid calls: 3

Hwy 93 Calls: 31

Meadview calls: 15

Meadview transports: 10

Total Calls: 131

Meadview coverage days: 15

Meetings/Conferences/Training

Run Review 7/11/2023

District Vehicles:

- R-415R had the oil intercooler come apart and send pieces through the turbo we had to have that repaired.
- Battalion 4 truck was in shop for a faulty turbo and major oil leak.

District Properties:

- We are starting the process of cleaning out the old Chamber of Commerce building. We need to consider putting a split a/c unit in there and taking chamber signs down.

Projects in the works:

- Wildlands participation has been doing well. We have had 6 assignments so far this season, with 5 billed out already and checks received. With the 6th one being billed out we will be right at \$100,000.00 for the year being billed and collected.
- We should be hearing about FEMA grant results by the middle of September.
- We are getting a type 3 engine transferred to us by Park Service. It is only a few years old with almost no miles on it. This will become our first out highway response and brush fire truck.
- The new ambulance suspension system has been on backorder. The builders are expecting it to arrive at the end of this month, and then production of our ambulance will continue. We are looking around Christmas time for delivery in December.

- The pilot program manning Station 43 with two people has been successful in cutting overall Meadview response times by over 60 percent.

Chief Bonnee wrapped up his report at 1:12pm

b. Financial Report: presented by Gabe Buldra of JVG at 1:13 pm

Key points:

- Revenue for the month of July is \$35,315, which is under budget by \$57,452.
- ❖ Tax Revenue for July is \$19,924 which is under budget by \$3,802.
This is typically a low tax revenue month. Tax revenue will increase again during September – October, and another surge will come in March – April 2024.
- ❖ Non-Tax Revenue for July is \$15,391 which is under budget by \$53,650. Billing for July Wildland assignments will more than offset this number since assignments to date add up to almost \$100,000.00
- Expenses for July totaled \$108,282 which is under budget by \$27,269. Among other things, the recently installed fuel system at Station 41 has resulted in significant savings.

Mr. Buldra wrapped up his report at 1:21 pm

Chairperson Koeppen called for a motion to accept the consent agenda.

Director Nelson moved to accept the consent agenda as presented.

Director Braaten seconded the motion.

All directors present voted AYE, the motion was carried and the consent agenda was approved at 1:22 pm.

7) REGULAR SESSION

Old Business:

- Discussion and possible action:** Appointment of board clerk (Chairperson Koeppen)
Chairperson Koeppen formally announced the selection of Director Susan Nelson as board clerk. Director Nelson formally assumed the position. 1:22 pm
- Discussion and possible action:** Status of candidates for open seat on the board (Chairperson Koeppen)
Director Koeppen announced that former applicant Ellen Reh-Bower withdrew her application. 1:23 pm
- Discussion and possible action:** Interview board candidate Aric Garza (Director Koeppen)
Candidate Aric Garza was interviewed by the board members, some of whom had not met him during his previous time serving on the board. 1:26 pm
- Discussion and possible action:** Vote for new board member (Chairperson Koeppen)
Director Koeppen called for a motion to accept Mr. Garza's application.
Director Johnson moved to accept the application and seat Mr. Garza immediately, to serve on the board through 2024 end of term.
Director Braaten seconded the motion/
All directors present voted AYE, the motion carried, and Mr. Garza was accepted to the board at 1:27 pm.
- Discussion and possible action:** Swearing in and seating of newly elected director by board Clerk Susan Nelson (Chairperson Koeppen)
Board Clerk Susan Nelson administered the oath of office to Mr. Garza and Director Garza was seated on the board at 1:31 pm.
- Discussion and possible action:** Follow-up on LMRFD letters in response to recent County Board of Supervisors vote

concerning charging fire districts for services (Director Johnson) – carried over from last meeting

Director Johnson reported that he has not yet sent the letters, but he plans to finish and send them soon. 1:31 pm

g. Discussion and possible action: Billing Vendors (Director Johnson) 1:32 pm

Director Johnson reported that he has met with our rep at Andres Medical Billing and is gaining a better understanding of how the billing process works. One key point is that they work under an established set of rules, some legal, some discretionary, and possibly LMRFD can adjust some of the discretionary rules to our financial advantage. Andres is willing to adjust the agreement as needed. Director John's analysis continues and will be carried forward to next regular meeting. 1:47 pm

h. Discussion and possible action: Audit report – accounts receivable (Director Johnson)

Director Johnson requested the board to check with Attorney Cornelius about the sufficiency of the annual LMRFD Audit because it is not the kind of detailed financial audit he is familiar with and he is concerned it may not meet state or federal legal auditing requirements. The other directors agreed. No one was tasked with having that conversation with Mr. Cornelius, and the topic was closed at 1:54 pm

New Business:

a. Discussion and possible action: Mini-split AC/heater unit for Chamber of Commerce building in Dolan Springs. (Chief Bonnee) 1:57 pm.

Chief Bonnee opened this topic by reminding the board members of conditions at the July meeting, which was held at the Dolan Springs Chamber of Commerce building. The meeting room was sweltering because the small window A/C unit cannot handle the room's square footage. If LMRFD plans to continue using the building, the A/C must be improved. After researching most effective solution in terms of cost and efficiency, Chief selected a 36,000 BTU Mr. Cool DIY split mini heat pump unit that is available through Home Depot for under \$3500.00. Catalog info and specs of the selected unit were provided and reviewed on-the-spot.

Director Koeppen called for a motion to approve purchase of the unit recommended by Chief Bonnee.

Director Johnson moved to approve the purchase.

Director Garza seconded the motion.

All directors present voted AYE, the motion was carried and the purchase was approved at 2:08 pm

8) CALL to the PUBLIC. *(The Fire District Board is not permitted to discuss or take action on any item(s) that are not on the Agenda that are raised in the call to the public. However, individual Board Members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restriction of the Opening Meeting Law).*

Well-known local resident and former board member Ellen Reh-Bower spoke up to thank Director Johnson for his efforts to decipher the LMRFD billing process and his continuing analysis of same.

9) CONSIDERATION OF FUTURE AGENDA ITEMS.

Specified tabled items will move to following month's Regular Meeting, unless noted otherwise and/or pending additional information.

Director Koeppen called for a motion to adjourn the meeting at 2:12 pm.

Director Nelson moved to adjourn.

Director Braaten seconded the motion.

All directors present voted AYE, the motion was carried, and the meeting adjourned at 2:13 pm.

10) NEXT REGULAR BOARD MEETING DATE & LOCATION. (Subject to change, notice/announcement will be posted via District Website, if any changes occur.) **09/21/2023 at 1:00 p.m. at the Dolan Springs Chamber of Commerce (16154 Pierce Ferry Rd Dolan Springs, AZ).**

MINUTES prepared by: Glenn Gardner
MINUTES signed/posted by Jen Gardner

Date: 08/21/23
Date: 08/22/2023 9:00am

Pursuant to the Americans with Disabilities Act (ADA), the Lake Mohave Ranchos Fire District endeavors to ensure accessibility of all its programs, facilities, and services to all persons with disabilities. If any disabled person needs an accommodation, please notify the Lake Mohave Ranchos Fire District at: (928) 767-3300, prior to the scheduled meeting time.

LMRFD Official Posting Locations:

Administration / St. 41 (16126 Pierce Ferry Rd Dolan Springs, AZ)
Dolan Springs Chamber of Commerce (16154 Pierce Ferry Rd Dolan Springs, AZ)
St. 43 (30250 Stillwater Meadview, AZ)
Meadview Post Office (250 Pueblo Dr. Meadview, AZ 86444)
LMRFD Website (www.lmrfd.org)