



# Lake Mohave Ranchos Fire District



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## MINUTES OF THE REGULAR MEETING OF THE LAKE MOHAVE RANCHOS FIRE DISTRICT GOVERNING BOARD

The Governing Board of the Lake Mohave Ranchos Fire District met in Regular Session on **08/22/24 at 1:00 p.m.**

The meeting was held at **the Meadview Civic Center (247 Meadview Blvd, Meadview, AZ 86444).**

The Board may vote to go into Executive Session on any Agenda item, pursuant to A.R.S. §38-431.03(A)(3) for legal advice and A.R.S. §38-431.03(A)(4) for legal direction with the District's Attorney on matters as set forth in the Agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

### 1) CALL TO ORDER

Meeting was called to order by Director Koeppen at 1:00 pm.

### 2) ROLL CALL OF BOARD MEMBERS

**Directors Garza, Geisler, Koeppen, and Nelson- PRESENT**

**Director Reh-Bower- ABSENT**

### 3) PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE *(To honor those who serve our Country and within Public Safety and to those we've lost)*

Pledge and moment of silence was led by Director Garza.

### 4) EXECUTIVE SESSION: *(Board of Directors may vote to go into Executive Session pursuant to A.R.S §38.431.03 (A) (3) )*

No executive session took place.

### 5) MINUTES

a. 06/18/24 Regular minutes

**Motion to accept the 06/18/2024 minutes as presented: Director Nelson**

**Seconded: Director Geisler**

**Vote: Directors Garza, Geisler, Koeppen, and Nelson- AYE**

**Motion PASSED**

## 6) CONSENT AGENDA

a. **Chief Report:** to be presented by Chief Bonnee

*(Notwithstanding subsection H of this section, the chief administrator, presiding officer or a member of a public body may present a brief summary of current events without listing in the agenda the specific matters to be summarized, if:*

- 1. The summary is listed on the agenda. 2. The public body does not propose, discuss, deliberate or take legal action at that meeting on any matter in the summary unless the specific matter is properly noticed for legal action. (A.R.S. 38-431.02.K.)*

### Run Report:

**AMR Transports:** 0

**EMS Calls:** 91

**Dolan Transports:** 71

**Fire Calls:** 25

**Mutual Aid Calls:** 0

**Highway 93 Calls:** 27

**Meadview Calls:** 11

**Meadview Coverage Days:** 15

### Meetings/Conferences/Training:

There was a run review and the MCFOA meeting

### District Vehicles:

All vehicles in the fleet have had maintenance done. Also, all four ambulances are currently in service. It is expected that that vehicle expenses will decline.

### Projects in the Works:

- New policies and procedures are currently being drawn up and will be available for Board review and adoption in October
- LMRFD was selected for Medicare/Medicade data collection compliance. This is a random selection, and if LMRFD does not pass then we cannot collect data for patients on Medicare/Medicade. James Vincent Group is helping with this.
- Job descriptions are being written for all positions
- LMRFD has been awarded a grant for three new heart monitors for a total of \$179,000.
- The new turnouts that the Board approved have arrived. However, the District's name was spelled incorrectly and needs to be fixed.
- Emails have been set up for all crew members, plus a shared OneDrive folder to give the crew easy access to important forms
- The new office administrator, Shannon Tilley, is doing well and is a great asset to the District.
- Wildland season is winding down. The District has collected over \$100,000 this year in Wildland funds.

**b. Financial Report: to be presented by Steven Rodriguez of JVG**

- Revenue for the month of July is \$103,720, which is over budget by \$12,703.  
Tax Revenue for July is \$18,898, which is under budget by \$5,870.  
Non-Tax Revenue for July is \$84,822, which is over budget by \$18,573  
Ambulance Revenue is over budget by \$22,197
- Expenses for July totaled \$116,685, which is under budget by \$4,383  
This variance is driven by Personnel Costs, which is \$10,670 under budget.  
Vehicles and Equipment is over budget \$6,144, driven by higher than anticipated vehicle maintenance.

Mr. Rodriguez noted that LMRFD is one month into the fiscal year. There isn't much of note. The District is 5K under in tax revenue, but he believes that it will normalize. The largest expense is vehicle maintenance, as is usual.

**7) REGULAR SESSION**

**Old Business:**

- a. Discussion and Possible Action: By-law update to allow battalion chief to authorize expenditures in the chief's absence (Director Nelson)**

The item has been tabled until the new policies and procedures have been finished.

- b. Discussion and Possible Action: Review quotes for new recliners, beds, and tables for stations (Fire Chief Bonnee)**

The Fire Chief said that a new table is no longer necessary, as one had been donated by himself. As for the other furniture, the mattresses and chairs have a five year warranty through Fire Station Furniture. The love seats have a three year warranty. Other suppliers do not offer such generous warranties. If ordered now, the furniture can be delivered in four to six weeks.

**Motion to accept four chairs, two love seats, and four twin beds from Fire Station Furniture for the amount of \$5,039.90: Director Garza**

**Seconded: Director Geisler**

**Vote: Directors Garza, Geisler, Koeppen, and Nelson- AYE**

**Motion PASSED**

- c. Discussion and Possible Action: Status of prep for upcoming board elections (Director Koeppen)**

Director Koeppen commended Director Reh-Bower in her work for the District's election. She worked with Directors Geisler and Garza to fill out the petition sheets and get the signatures required. She then submitted everything to the Mohave County Elections Department. Garza and Geisler were the only candidates, so a request to cancel the election was granted and the positions awarded to them.

No action taken.

## **New Business**

### **a. Discussion and Possible Action: Annexation request for address 490 Tusayan rd. Meadview az. ( Fire Chief Bonnee)**

Director Nelson mentioned that the District may want to work with the county to make the property annexation process easier.

**Motion to accept the annexation request for 490 Tusayan Road in Meadview, AZ: Director Nelson**

**Seconded: Director Geisler**

**Vote: Directors Garza, Geisler, Koeppen, and Nelson- AYE**

**Motion passed.**

- 8) CALL to the PUBLIC.** *(The Fire District Board is not permitted to discuss or take action on any item(s) that are not on the Agenda that are raised in the call to the public. However, individual Board Members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restriction of the Opening Meeting Law).*

Gary Handyside of 26762 Sandy Point, Meadview- Mr. Handyside had submitted an annexation request a long while ago but has heard nothing about whether or not his property has been accepted. He has an interest in running for the Board but cannot until the process is complete. He asked if it was possible to do a BLM contract to obtain fire coverage, and the Fire Chief said that BLM was not open to the idea. Mr. Handyside also requested more education for Meadview Residents, as he said many believe they are in the Fire District when they are not.

Mr. Handyside is also hosting a car show on September 12<sup>th</sup>. The District has already agreed to supply a fire engine for the show.

### **9) CONSIDERATION OF FUTURE AGENDA ITEMS.**

Specified tabled items will move to the following month's Regular Meeting, unless noted otherwise and/or pending additional information.

**10) NEXT REGULAR BOARD MEETING DATE & LOCATION.** (Subject to change, notice/announcement will be posted via District Website, if any changes occur.) **09/19/2024 at 1:00 p.m. at the Dolan Springs Chamber of Commerce (16154 Pierce Ferry Rd Dolan Springs, AZ).**

**Motion to end the August 2024 meeting at 1:55pm: Director Garza**

**Seconded: Director Geisler**

**Vote: Directors Garza, Geisler, Koeppen, and Nelson- AYE**

**Motion Passed**

MINUTES prepared by: Jen Gardner

Date: 08/19/2024

MINUTES signed/posted by: Jen Gardner

Date: 08/27/2024

7:00am

*Pursuant to the Americans with Disabilities Act (ADA), the Lake Mohave Ranchos Fire District endeavors to ensure accessibility of all its programs, facilities, and services to all persons with disabilities. If any disabled person needs an accommodation, please notify the Lake Mohave Ranchos Fire District at: (928) 767-3300, prior to the scheduled meeting time.*

**LMRFD Official Posting Locations:**

Administration / St. 41 (16126 Pierce Ferry Rd Dolan Springs, AZ)  
Dolan Springs Chamber of Commerce (16154 Pierce Ferry Rd Dolan Springs, AZ)  
St. 43 (30250 Stillwater Meadview, AZ)  
Meadview Post Office (250 Pueblo Dr. Meadview, AZ 86444)  
LMRFD Website ([www.lmrfd.org](http://www.lmrfd.org))