



Lake Mohave Ranchos Fire District



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MINUTES OF THE REGULAR MEETING OF THE LAKE MOHAVE RANCHOS FIRE DISTRICT GOVERNING BOARD

The Governing Board of the Lake Mohave Ranchos Fire District met in Regular Session on **10/17/2024 at 1:00 p.m.**

The meeting was held at the **Meadview Civic Association 247 Meadview Blvd, Meadview AZ. 86444)**

The Board may vote to go into Executive Session on any Agenda item, pursuant to A.R.S. §38-431.03(A)(3) for legal advice and A.R.S. §38-431.03(A)(4) for legal direction with the District's Attorney on matters as set forth in the Agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1) CALL TO ORDER

Director Koeppen called the meeting to order at 1pm.

2) ROLL CALL OF BOARD MEMBERS

Director Nelson – Present

Director Reh-Bower – Present

Director Koeppen – Present

Director Garza – Present

3) PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE *(To honor those who serve our Country and within Public Safety and to those we've lost)* 1:01pm

4) EXECUTIVE SESSION: *(Board of Directors may vote to go into Executive Session pursuant to A.R.S §38.431.03 (A) (3))*

No executive session is scheduled for this meeting.

5) MINUTES

a. 09/19/2024 Regular minutes

Director Koeppen called for additions or corrections to the September meeting minutes and none of the directors had any changes to make,

Director Koeppen called for a motion to accept the minutes as submitted. 1:03 pm

Director Reh-Bower moved to accept the 09/19/24 regular minutes.

Director Garza seconded the motion.

Director Nelson abstained from voting because she was not present at the September meeting.

All remaining directors voted AYE, and the minutes were accepted as written.

6) CONSENT AGENDA

a. Chief Report: To be presented by Fire Chief Bonnee

(Notwithstanding subsection H of this section, the chief administrator, presiding officer or a member of a public body may present a brief summary of current events without listing in the agenda the specific matters to be summarized, if:

1. *The summary is listed on the agenda. 2. The public body does not propose, discuss, deliberate or take legal action at that meeting on any matter in the summary unless the specific matter is properly noticed for legal action. (A.R.S. 38-431.02.K.)*

Chief Bonnee reported that the last month's activities included:

AMR Transports: 2

Med Calls: 84

Dolan Transports: 71

Fire Calls: 16

Mutual Aid Calls: 0

Hwy 93 calls: 24

Meadview Calls: 9

Meadview Transports: 7

Chief Bonnee attended run reviews and the monthly MCFOA meeting.

There was nothing new to report concerning District properties or vehicles.

Projects in the works:

- Still working on Policies and Procedures manual.
- We were unsuccessful in securing the staffing and water tender grants.
- LMRFD will not be renewing the grant writer's contract because the chief discovered that grant writer review knocks you to the bottom of the totem pole in the grant award process.
- Chief has been informed of and will be pursuing some other grants that are more promising than the AFG grants.
- New grant season starts in two weeks, and we will be applying for more AFG grants without the grant writer penalty.
- Chief is looking into licensed, bonded and insured cleaning companies for station cleaning. HIPAA class is also required for cleaning personnel.

After some discussion about the grant writing process and opportunities, the report ended at 1:11 pm

b. Financial Report: presented by Gabe Buldra of JVG

Gabe Buldra of JVG presented the monthly financial report, leading off with a statement that the report will look a little different by next month because, after discussion with Directors Koeppen and Reh-Bower, the report will be modified to better break out Wildland expenses and profits.

Key points from this month's report include:

- Revenue for the month of September is \$122962, which is over budget by \$31,249
 - Tax Revenue for September is \$13,505, which is under budget by \$15,709.
 - Non-tax revenue for September is \$109,457, which is over budget by \$46,958
 - Ambulance revenue is over budget by \$13,114.
 - Wildland revenue is over budget by \$34,211.
- Expenses for September totaled \$147,527, which is over budget by \$17,903
 - Vehicles and equipment is over budget by \$35,435 due to the purchase of PPE. Partial funding of this purchase was in lieu of the district electing not to install fencing around the headquarters grounds.

- YTD Total revenue is \$250,401, which is \$7,584 under budget
- YTD Expense is \$432,981, which is \$39,586 over budget.

There was some discussion about risk concerned with the current economic situation.

After some questions from the board and general discussion to clarify certain parts of the report, Mr. Buldra concluded the session at 1:49pm.

Director Koeppen called for a motion to accept the consent agenda

Director Nelson moved to accept the consent agenda as given.

Director Reh-Bower seconded the motion.

Director Nelson voted AYE

Director Reh-Bower voted AYE

Director Koeppen voted AYE

Director Garza voted AYE

All votes being AYE, the consent agenda was approved at 1:50 pm.

7) REGULAR SESSION

Old Business

a. Discussion and Possible Action: Cleaning person for Station 41 (Theodore Koeppen)

Director Koeppen said that her independent findings are the same as the Chief's. Cleaning company and personnel must be licensed and bonded, as well as HIPAA certified in order to work in the station environment because of the sensitive information accessible in the station environment. She sees that as a problem that will impact cost due to our remote location. She is asking for suggestions. After some general discussion, Director Koeppen urged the board to continue searching for solutions and said the subject will carry over to the next meeting. 1:57 pm

New Business

a. Discussion and Possible Action: Community Halloween Activities (Theodore Koeppen)

b. Discussion And Possible Action: Fire Engine to be used on Nov.30th (Theodore Koeppen)

In reference to both A. and B. above, Director Koeppen voiced her opinion that these are important activities for the department because they get us out in the public eye while performing a great community service. She asked how the chief prioritizes these events and he explained that there is no difference in priority between Meadview and Dolan Springs. The events are covered by personnel on duty that day and sometimes they have to leave for emergency calls. Halloween at Station 41 in Dolan Springs is manned by volunteer off-duty personnel. The Chief emphasized that Fire/EMS crew attendance is based on availability and emergencies will have to take precedence. Discussion ended at 1:09 pm

c. Discussion And Possible Action: Annual Audit to be Presented By (BDR Richards)

Brian Richards reported that he has completed our annual financial process audit against accepted federal and state standards and has found no discrepancies. The audit on internal Control over Financial Reporting found no weaknesses. Additionally, the audit of compliance with accepted federal and state practices found no weaknesses. Generally, LMRFD financial control, compliance and reporting is in good shape.

Directors Nelson and Koeppen asked to carry this item over to next month so they can have more time to review the full

audit findings.

Item closed at 2:14 pm.

- 8) CALL to the PUBLIC.** *(The Fire District Board is not permitted to discuss or take action on any item(s) that are not on the Agenda that are raised in the call to the public. However, individual Board Members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restriction of the Opening Meeting Law).*

Douglass Braaten, a Meadview resident, spoke for a moment to report that he handed out a lot of LMRFD flyers at the Octoberfest celebration in Meadview. He said he noticed that a lot of newer people were expecting automatic fire coverage like in the cities, and don't have any idea that their property might not be in the district. He also recommended air scrubbers/filters for the fire stations. He also said scheduling with the Chamber of Commerce is sketchy because they don't notify the department in a timely manner. Lastly, he asked about the status of the plan to provide more coverage at the Meadview station.

9) CONSIDERATION OF FUTURE AGENDA ITEMS.

Specified tabled items will move to following month's Regular Meeting, unless noted otherwise and/or pending additional information.

10) NEXT REGULAR BOARD MEETING DATE & LOCATION. (Subject to change, notice/announcement will be posted via District Website, if any changes occur.) **11/21/2024 at 1:00 p.m. at Dolan Spring Chamber Of Commerce (16154 Pierce Ferry Rd. Dolan Springs, AZ 86441)**

Director Koeppen called for a motion to adjourn the meeting at 2:22 pm.

Director Garza moved to adjourn.

Director Nelson seconded the motion.

All votes were AYE, the motion carried and the meeting adjourned.

Minutes prepared by: Glenn Gardner

Date: 10/22/24

Minutes signed/posted by: Jen Gardner

Date: 10/22/24 12:00 pm

Pursuant to the Americans with Disabilities Act (ADA), the Lake Mohave Ranchos Fire District endeavors to ensure accessibility of all its programs, facilities, and services to all persons with disabilities. If any disabled person needs an accommodation, please notify the Lake Mohave Ranchos Fire District at: (928) 767-3300, prior to the scheduled meeting time.

LMRFD Official Posting Locations:

Administration / St. 41 (16126 Pierce Ferry Rd Dolan Springs, AZ)
Dolan Springs Chamber of Commerce (16154 Pierce Ferry Rd Dolan Springs, AZ)
St. 43 (30250 Stillwater Meadview, AZ)
Meadview Post Office (250 Pueblo Dr. Meadview, AZ 86444)
LMRFD Website (www.lmrfd.org)